

**CARLE PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING**

**High School North Cafeteria
8:00 PM Tuesday - April 19, 2016**

**AGENDA
CALL TO ORDER**

Pledge: Trustee DiFrisco

Prayer: Vice President LoCurto

BOCES BUDGET VOTE AND BOCES CANDIDATE VOTE

APPROVAL OF MINUTES

1. **APPROVE:** Board Of Education Budget and Business Meeting March 10, 2016

APPROVE: Board Of Education Budget Adoption and Business Meeting March 31, 2016

COMMENTS

CONSENT AGENDA ITEMS

2. Financial Reports

2.1	General Fund Warrants Period of 03/01/16 to 03/31/16 Warrants # 30 and 32	900,051.81
2.2	Special Aid Fund Warrants # 17 and 18	16,167.16
2.3	Cafeteria Fund Warrant # 10	11,654.41
2.4	Capital Fund Warrants # 14 and 15	93,394.01
2.5	Trust and Agency Fund Warrants # 23, 24, 25 and 26	67,652.35
2.6	Budget Status Report – All Funds Revenue Status Report – All Funds Trial Balance – All Funds	

3. Personnel

3.1 **RESOLVED:** that the Board of Education accepts the following administrative resignation:

Marilyn Manfredi; Principal/CL; for purposes of retirement; effective 6/30/16 (close of business)

3.2 **RESOLVED:** that the Board of Education accepts the following instructional resignations:

Iris Battino; Business Teacher/MS-HS; for purposes of retirement; effective 6/30/16 (close of business)

Janet Conlon; School Nurse/MS-HS; for purposes of retirement; effective 6/30/16 (close of business)

Julie Fitzgerald; Foreign Language Teacher/MS-HS; for purposes of retirement; effective 6/30/16 (close of business)

Maureen Hay; Elementary Teacher/CL; for purposes of retirement; effective 6/30/16 (close of business)

Barbara Hedwig; School Nurse/CL; for purposes of retirement; effective 6/30/16 (close of business)

Teresa Horan; Elementary Teacher/CL; for purposes of retirement; effective 6/30/16 (close of business)

Carol Kilgallin; English Teacher/MS-HS; for purposes of retirement; effective 6/30/16 (close of business)

Janet Paradine; Special Education Teacher/MS-HS; for purposes of retirement; effective 6/30/16 (close of business)

Deidre Robson; Elementary Teacher/RU; for purposes of retirement; effective 6/30/16 (close of business)

Laura Ryan; Special Education Teacher/MS-HS; for purposes of retirement; effective 6/30/16 (close of business)

Deborah Suss; Elementary Teacher/RU; for purposes of retirement; effective 6/30/16 (close of business)

Barbara Ziminski; English Teacher/MS-HS; for purposes of retirement; effective 6/30/16 (close of business)

- 3.3 **RESOLVED:** that the Board of Education accepts the following non-instructional resignation:

Ann Kirwan; Teacher Aide/Recreation Aide, part-time/Rushmore Avenue; effective 4/27/16

- 3.4 **RESOLVED:** that the Board of Education approves the following instructional paid medical leave of absence:

Julie Norman; Technology Teacher/MS-HS; effective 9/1/16 – 10/14/16

Note: Ms. Norman will be using accrued sick leave to cover her absence from September 1, 2016 through October 14, 2016

BE IT FURTHER RESOLVED: that the Board of Education approves the following instructional unpaid FMLA leave of absence:

Julie Norman; Technology Teacher/MS-HS; effective 10/17/16 thru date to be determined

- 3.5 **RESOLVED:** that the Board of Education approves the following non-instructional unpaid medical leave of absence:

Anne (Nancy) Gillespie; Clerk, part-time/MS-HS; effective 4/12/16 through a date to be determined

- 3.6 **RESOLVED:** that the Board of Education approves the following instructional appointment(s):

Michael Mascola; .8 Permanent Substitute Teacher/MS-HS; per .8 of Perm. Substitute rate; effective 4/20/16 – 6/24/16

SUBSTITUTE TEACHER(S) 2015 – 2016 SCHOOL YEAR

Effective April 20, 2016, the following individuals have been recommended as substitute teachers for the 2015-2016 school year:

Emilio Cruz; Frances DiGiovanna; Anna Maguire; Elizabeth Malfitani; Christopher Romeo

Note: Required documentation and fingerprint clearance is on file for the above-listed individuals.

- 3.7 **RESOLVED:** that the Board of Education approves payment to the following individuals for completed curriculum projects as per teachers' contract:

Audrey Wilkens; Kindergarten, First and Second Grade General Music Curriculum; 30 hours

Conor Reardon; Kindergarten, First and Second Grade Physical Education Curriculum; 30 hours

Note: The above-listed curriculum projects were approved by the Board of Education on August 13, 2015.

- 3.8 **RESOLVED:** that the Board of Education approves the following After School English as a New Language (ENL) Academic Support Program appointments – MS/HS:

Chelsea Samain; Global History Teacher; 5/2/16 – 6/13/16; (total of 8 hours - exact days/hours to be determined)

Danielle Foraker; Living Environment Teacher; 5/2/16 – 6/10/16; (total of 6½ hours - exact days/hours to be determined)

Kathleen Kimmons; Mathematics Teacher; 5/2/16 – 6/10/16; (total of 6½ hours - exact days/hours to be determined)

Emily Cavallaro; English Teacher; 5/2/16 – 6/10/16; (total of 6½ hours - exact days/hours to be determined)

Jenna Iannone; Earth Science Teacher; 5/2/16 – 6/10/16; (total of 6½ hours - exact days/hours to be determined)

- 3.9 **RESOLVED:** that the Board of Education accepts the following 2015 – 2016 School Year Coaching recision:

Emily Cavallaro; 7th Grade Girls Softball Coach; effective 4/8/16

- 3.10 **RESOLVED:** that the Board of Education approves the following 2016 Summer School appointment:

Raina Lasky; ENL Teacher; 7/5/16 through 7/28/16; 8:30 a.m. – 11:00 a.m.; per teachers' contract

4. **Budget Transfers**

4.1

RESOLVED: that the Board of Education approves the budget transfer as listed below to reallocate the budget due to reassignments as per the attached.

AMOUNT	FROM		TO	
	BUDGET CODE	DESCRIPTION	BUDGET CODE	DESCRIPTION
\$ 9,500.00	A2110.161-10	TCHR AIDES C/L	A2110.161-20	TCHR AIDES RUSHMORE
\$ 6,500.00	A2250.164-10	SP ED AIDES SAL C/L	A2110.161-40	TCHR AIDES-M/S H/S
\$ 25,000.00	A2250.164-40	SP ED AIDES SAL M/S H/S	A2251.164-10	AIDES AUTISM C/L
\$ 3,000.00	A2250.164-40	SP ED AIDES SAL M/S H/S	A2251.164-20	AIDES AUTISM RUSHMORE
\$ 7,000.00	A2250.164-40	SP ED AIDES SAL M/S H/S	A2251.164-40	AIDES AUTISM M/S H/S
\$ 2,000.00	A2250.164-10	SP ED AIDES SAL C/L	A2630.164-90	TECH TCHR AIDES
\$ 15,000.00	A2110.120-40	TCHR SAL M/S H/S	A2110.120-10	TCHR SAL K-2
\$ 10,000.00	A2250.150-40	SAL HANDICAP M/S H/S	A2250.150-20	SAL HANDICAP RUSHMORE
\$ 11,000.00	A2855.151-90	INTER SCHOL COACHING	A2850.153-00	CHAP-SPORTS
\$ 89,000.00	TOTAL			

5. Budget Revision

- 5.1 **RESOLVED:** that the Board of Education accepts, with gratitude, a donation of \$2,000.00 from the Carle Place Educational Foundation, and;

BE IT FURTHER RESOLVED that the Board of Education approves an increase in the 2015-2016 General Fund Revenue and Appropriation Budgets in the amount of \$2,000.00 for this donation which shall be used for the district's STEM program as per the attached.

6. Affordable Care Act Consultant

- 6.1 **RESOLVED:** that the Board of Education extends the agreement dated October 22, 2015 with Seneca Consulting Group, Inc. for consulting services related to compliance with the Affordable Care Act, and authorizes the Board of Education President to execute any required documents.

7. Revised Proposal to Adopt NYS Deferred Compensation (457) Plan

- 7.1 **WHEREAS,** the CARLE PLACE UNION FREE SCHOOL DISTRICT wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the "Plan") for voluntary participation of all eligible employees; and

WHEREAS, the CARLE PLACE UNION FREE SCHOOL DISTRICT is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law; and

WHEREAS, the CARLE PLACE UNION FREE SCHOOL DISTRICT has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and

WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the CARLE PLACE UNION FREE SCHOOL DISTRICT by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement; and

WHEREAS, eligible employees for the purpose of the Plan is defined as those staff members who will be retiring with an effective date of June 30, 2016;

NOW, THEREFORE, it is hereby:

RESOLVED, that the CARLE PLACE UNION FREE SCHOOL DISTRICT hereby adopts the Plan for the voluntary participation of all eligible employees; and it is further

RESOLVED, that the appropriate officials of the CARLE PLACE UNION FREE SCHOOL DISTRICT are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the Plan; and it is further

RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission; and it is further

RESOLVED, that the President of the Board of Education is hereby authorized to execute any necessary document on behalf of the District for the establishment of the Plan.

8. BOCES Administrative Operations Budget 2016 - 2017

8.1 **RESOLVED**: that the Board of Education adopts the following resolution:

WHEREAS, the Board of Cooperative Educational Services of Nassau County (hereinafter "Nassau BOCES") has proposed and presented its Proposed Administrative Operations Budget for the 2016/17 school year (July 1, 2016 through June 30, 2017), now therefore

FORM A

BE IT RESOLVED, that the Nassau BOCES Proposed Administrative Operations Budget for the 2016/17 school year in the amount of twenty million, seven hundred eight-nine thousand, two hundred forty eight dollars (\$20,789,248) be, and hereby is,

APPROVED by this Board.

FORM B

BE IT RESOLVED, that the Nassau BOCES Proposed Administrative Operations

Budget for the 2016/17 school year in the amount of twenty million, seven hundred eight-nine thousand, two hundred forty eight dollars (\$20,789,248) be, and hereby is,

DISAPPROVED by this Board.

9. Nominations - 2016 BOCES Annual Meeting

- 9.1 **RESOLVED:** that the Board of Education shall cast one vote for each vacancy to be filled, making a total of three votes, which may be cast by each board member (but no more than one vote for any one candidate) in the election of board members to the Board of Cooperative Educational Services of Nassau County:

Ronald Ellerbe
Fran N. Langsner
Laura Pierce
Robert "B.A." Schoen

10. Certification for Lead Teachers

- 10.1 **BE IT RESOLVED:** that since each individual who is responsible for conducting an evaluation of a teacher has received appropriate training in accordance with the regulations of the Commissioner of Education; such individuals are hereby certified as qualified lead evaluators:

Thomas DePaola
Susan Folkson
Marilyn Manfredi
Gerald Baratta
Seth Katz
Allen Foraker
Christine Ceruti
James Fisher
Joy D'Anca
Joseph Malizia
Leslie Rubenstein
Joni Russo

11. Certification for Lead Teachers and Principals

- 11.1 **BE IT RESOLVED:** that since each individual who is responsible for conducting an evaluation of a teacher and a building principal has received appropriate training in accordance with the regulations of the Commissioner of Education; such individuals are hereby certified as qualified lead evaluators:

David J. Flatley
Anthony Cedrone
Eileen Fredericks

Philip Molnar
Richard Greenberg

12. Annual Reorganization Meeting Date

- 12.1 **RESOLVED:** that the Board of Education approves Thursday, July 7, 2016 as the date for the annual reorganization meeting.

13. Board of Education Regular Meetings

13.1 Board of Education Regular Meetings

Date	Day of the Week	Comment
July 7, 2016	THURSDAY	Reorganization + Business Meeting
July 28, 2016	4 th Thursday	Business Meeting
August 11, 2016	2 nd Thursday	Business Meeting
August 25, 2016	4 th Thursday	Business Meeting
September 8, 2016	2 nd Thursday	Business Meeting
September 22, 2016	4 th Thursday	Business Meeting
October 13, 2016	2 nd Thursday	Business Meeting
October 27, 2016	4 th Thursday	Business Meeting
November 10, 2016	2 nd Thursday	Business Meeting (Thanksgiving is 4th Thursday)
December 8, 2016	2 nd Thursday	Business Meeting
January 12, 2017	2 nd Thursday	Business Meeting
January 26, 2017	4 th Thursday	Budget/Business Meeting
February 9, 2017	2 nd Thursday	Budget/Business Meeting
February 16, 2017	3 rd Thursday	Budget/Business Meeting
March 9, 2017	2 nd Thursday	Budget/Business Meeting
March 30, 2017	5 th Thursday	Budget Adoption
April 18, 2017	TUESDAY	BOCES Budget Vote
May 4, 2017	1st THURSDAY	Budget Hearing and Meet the Candidates
May 16, 2017	TUESDAY	BOE Annual Meeting, Budget Vote and BOE Election
June 8, 2017	2 nd Thursday	Business Meeting
June 22, 2017	4 th Thursday	Final meeting of 2016 – 2017 academic year. Business Meeting

		<i>We should anticipate a Reorganization Meeting on Thursday, July 6, 2017.</i>
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14. SCOPE Education Services Agreement

- 14.1 **RESOLVED:** that the Board of Education approves the SCOPE Education Services Agreement for the Before/After School Child Care Program for the period September 1, 2016 and ending on June 30, 2017 as per the attached, and authorizes Board of Education President to execute same.

15. Horizon Healthcare Staffing Contract

- 15.1 **RESOLVED:** that the Board of Education approves the agreement between Homecare Therapies LLC/dba Horizon Healthcare Staffing and the Carle Place Union Free School District from July 1, 2016 to June 30, 2017 as per the attached and authorizes the Board of Education President to execute same.

16. Approvals of Conference Attendance 16-17

- 16.1 **RESOLVED:** that the Board of Education approves the attendance of the Superintendent of Schools at the Fall 2016 Leadership Summit of the New York State Council of School Superintendents from Saturday, September 24 through Tuesday, September 27, 2016 as per the attached;

BE IT FURTHER RESOLVED: that the Board of Education approves the attendance of the Superintendent of Schools at the 97th Annual Convention and Education Expo of the New York State School Boards Association on Wednesday, October 26 through Sunday, October 30, 2016 as per the attached;

BE IT FURTHER RESOLVED: that the Board of Education approves the attendance of the Superintendent of Schools at the 2017 Winter Institute of the New York State Council of School Superintendents from Saturday, March 4 through Tuesday, March 7, 2017 as per the attached.

17. SEQRA Determinations for Proposed Capital Projects

- 17.1 **WHEREAS,** the Board of Education desires to embark upon the Proposed Capital Reserve Projects, listed as the replacement of three (3) sets of exterior doors at the Cherry Lane School; the replacement of the surfacing and related curbing at the Kindergarten playground at the Cherry Lane School; new fencing and concrete work along the playground at the Rushmore Ave. School; the complete abatement of three (3) classrooms and attached areas at the Rushmore Ave. School; remove and replace the track and asphalt surface and other related repairs to the high school track; replacement of all remaining original interior doors at the Middle/High School; and

WHEREAS, said Projects are subject to classification under the State Environmental

Quality Review Act (SEQRA);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of SEQRA; and the Board of Education, as the lead agency, has examined all information related to the Projects and has determined that the Projects as a whole listed in Attachment A hereto are classified as a Type II Action as defined by Section 617.5(c)(8) of the SEQRA Regulations and therefore requires no further review; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the NYS Office of Park's, Recreation, and Historic Preservation Project Review Exemption Based on the Letter of Resolution; and

BE IT FURTHER RESOLVED, that the President of the Board of Education is hereby authorized to execute any documents on behalf of the District as may be required by SEQRA regulations.

18. Committee on Special Education

- 18.1 **RESOLVED:** that the Board of Education has arranged for appropriate programs and services commensurate with CSE determination meetings held as follows:

MEETING DATE

02/25/2016
02/29/2016
03/01/2016
03/02/2016
03/03/2016
03/04/2016
03/07/2016
03/08/2016
03/09/2016
03/10/2016
03/11/2016
03/14/2016
03/15/2016
03/16/2016
03/17/2016
03/18/2016
03/21/2016
03/22/2016
03/23/2016
03/29/2016
03/30/2016

VISITORS COMMENTS

ADJOURNMENT