

**CARLE PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING**

High School North Cafeteria

8:00 PM Thursday - August 25, 2016

AGENDA
CALL TO ORDER

Pledge: Trustee Zaino

Prayer: Trustee Bulzomi

APPROVAL OF MINUTES

1. **APPROVE:** Board Of Education Reorganization Meeting July 14, 2016

APPROVE: Board Of Education Business Meeting July 14, 2016

APPROVE: Board Of Education Business Meeting July 28, 2016

COMMENTS

Board of Education

Superintendent

Public

FIRST READING OF POLICY # 5330

First Reading of the Following Policy:

Policy # 5330

Budget Transfers

CONSENT AGENDA ITEMS

2. Financial Reports

- 2.1 **Treasurer's Report for June 2016**

- 2.2 **Treasurer's Report for July 2016**

- 2.3 **General Fund Warrants**

Period of 07/01/16 to 07/31/16

Warrants # 2 and 3

942,651.82

- 2.4 **Special Aid Fund Warrants # 1 and 2**

22,356.25

- 2.5 **Capital Fund Warrants # 1 and 2**

382,636.49

- 2.6 **Trust and Agency Fund Warrants # 1 and 2**

8,461.60

- 2.7 **Budget Status Report – All Funds**

Revenue Status Report – All Funds

Trial Balance – All Funds

3. Personnel

- 3.1 **RESOLVED:** that the Board of Education accepts the following conditional non-instructional resignations:

Nicole Beattie; Teacher Aide/Special Education-RU; effective 8/11/16

Marie Gulisano; Teacher Aide/Special Education-RU; effective 8/11/16

Jeanne Harrington; Teacher Aide/Special Education-RU; effective 8/11/16

Noreen Schnur; Teacher Aide/Special Education-RU; effective 8/11/16

- 3.2 **RESOLVED:** that the Board of Education approves the following instructional recision:

Thomas Cuomo; Technology Teacher, Leave Replacement/District; effective 7/27/16

- 3.3 **RESOLVED:** that the Board of Education accepts the following 2016-2017 Coaching recisions:

Crystal Gray	Junior Varsity Girls Field Hockey Coach	08/22/16
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Emily Cavallaro	Grade 7 Girls Soccer Coach	08/22/16
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- 3.4 **RESOLVED:** that the Board of Education approves the following non-instructional unpaid medical FMLA leave of absence:

Ernesto Rodriguez; Custodian/CL; effective 8/4/16 thru date to be determined

Mr. Rodriguez will be using accrued sick leave to cover his absence from 8/4/16 thru date to be determined

- 3.5 **RESOLVED:** that the Board of Education approves the following instructional appointments:

Kathleen Clarke; .8 Permanent Substitute Teacher/RU; 2016-2017 School Year; per approved BOE rate; effective 9/1/16 thru 6/23/17 (4 days per week)

Daryl Valdivia; .6 Permanent Substitute Teacher/RU; 2016-2017 School Year; per approved BOE rate; effective 9/1/16 thru 6/23/17

Daryl Valdivia; .4 ENL Teacher/RU; 2016-2017 School Year; per teachers' contract; effective 9/1/16 thru 6/23/17

Christine Tugander; .4 Permanent Substitute Teacher/MS-HS; 2016-2017 School Year; per approved BOE rate; effective 9/1/16 thru 6/23/17 (2 days per week)

Michael Mascola; .8 Permanent Substitute Teacher/MS-HS; 2016-2017 School

Year; per approved BOE rate; effective 9/1/16 thru 6/23/17 (4 days per week)

**SUBSTITUTE TEACHERS / NURSES / SCHOOL PSYCHOLOGIST - 2016 – 2017
SCHOOL YEAR**

Effective September 6, 2016, the following individuals have been recommended as substitute teachers for the 2016 – 2017 school year:

Victoria Andreacchi	Elizabeth Malfitani
Alyson Ardito	Janelle Marxhausen
Nicole Beattie*	Michael Mascola
Wynne Black	Maryann McKeon
Lynn Bohnet	Matthew Miller
Kathleen Clarke	Christopher Muhs
Edward Courtney	Nancy Offermann
Emilio Cruz	Janet Paradine
Georgean D'Agostino	Valeria Paz
Victoria DiBella	Kevin Powell
Frances DiGiovanna	Vincent Quattrocchi
Joanne Doyle	Deidre Robson
Christine Emanuelli	Lisa Russiello-Reitz
Maureen Flynn	Maria Sant'Angelo
Kevin Fuller	Juanita Santoro
Erin Garabedian	Ronald Schwartz
Carol Grotheer	Kimberly Sciortino
Tara Hamilton	Deborah Suss
John Hogan	Christine Tugander
Edwin Keim	Karen Turton
Victoria LiPuma	Athena Vitale
Anna Maguire	Barbara Ziminski
Samantha Maiale	

** Substitute limited to 40 days per school year.*

Note: Required documentation and fingerprint clearance is on file for the above-listed individuals.

Effective September 6, 2016 the following individuals have been recommended as substitute nurses for the 2016-2017 school year:

Jaclyn Linken Donna Sheridan

Note: Required documentation and fingerprint clearance is on file for the above-listed individuals.

Effective September 6, 2016 the following individual has been recommended as a substitute school psychologist for the 2016-2017 school year:

Leslie Gulkis

Note: Required documentation and fingerprint clearance is on file for the above-listed individual.

- 3.6 **RESOLVED:** that the Board of Education approves the following non-instructional appointments:

Patricia Alfieri; Teacher Aide, part-time substitute/District; per Teacher Aide contract; effective 9/1/16

Nicholas Manolis; Teacher Aide, part-time substitute/District; per Teacher Aide contract; effective 9/1/16

Tina Gallo; Cafeteria Monitor, part-time substitute/District; per cafeteria contract; effective 9/1/16

Tina Gallo; Food Service Worker, part-time substitute/District; per cafeteria contract; effective 9/1/16

Maria Cunha; Cafeteria Monitor, part-time substitute/District; per cafeteria contract; effective 9/1/16

Maria Cunha; Food Service Worker, part-time substitute/District; per cafeteria contract; effective 9/1/16

Ingrid Ruiz; Cafeteria Monitor, part-time substitute/District; per cafeteria contract; effective 9/1/16

Ingrid Ruiz; Food Service Worker, part-time substitute/District; per cafeteria contract; effective 9/1/16

Lynn Fuschillo; Teacher Aide/Special Education/ABA Aide-CL; per Teacher Aide contract; effective 9/1/16

BE IT FURTHER RESOLVED that the above appointments are subject to and contingent upon approval by the Nassau County Civil Service Commission.

- 3.7 **RESOLVED:** that the Board of Education approves the following non-instructional change-of-status appointments:

Nicole Beattie; Teacher Aide/Special Education/ABA Aide/Rushmore; per teacher aide contract; effective 9/1/16

Marie Gulisano; Teacher Aide/Special Education/ABA Aide/Cherry Lane; per teacher aide contract; effective 9/1/16

Jeanne Harrington; Teacher Aide/Special Education/ABA Aide/Rushmore; per

teacher aide contract; effective 9/1/16

Noreen Schnur; Teacher Aide/Special Education/ABA Aide/Rushmore; per teacher aide contract; effective 9/1/16

BE IT FURTHER RESOLVED that the above appointments are subject to and contingent upon approval by the Nassau County Civil Service Commission.

- 3.8 **RESOLVED:** that the Board of Education approves payment to the following individuals for completed curriculum projects as per teachers' contract:

Bradley Buonpane; Earth Science Honors; 30 hours

Juliann DeStefano; Algebra 1 Common Core; 15 hours

Patrick Kelly; Algebra 1 Common Core; 15 hours

Note: The above-listed curriculum projects were approved by the Board of Education on August 13, 2015.

- 3.9 **RESOLVED:** that the Board of Education approves the following proposed curriculum writing projects for the 2016-2017 school year:

Middle School/High School

<u># Teachers</u>	<u># Hours per Teacher</u>	<u>Total Hours</u>	
<u>Orchestra 7-12</u>	1	30	30
<u>Sculpture</u>	1	15	15
<u>Advanced Drawing & Painting</u>	1	30	30
<u>Photoshop</u>	1	15	15
<u>Italian 1A – Grade 7</u>	1	30	30
<u>AP World History</u>	1	30	30
<u>Social Studies – Grade 7</u>	1	30	30
<u>Law</u>	1	20	20
<u>Living Environment Lab Manual</u>	1	30	30
<u>Chemistry Lab Manual</u>	2	15	30
<u>Algebra 2 NR</u>	1	30	30

<u>Algebra 2 Common Core</u>	1	30	30
<u>Geometry NR</u>	1	30	30
<u>Interior Design</u>	1	30	30
<u>Computer Science</u>	1	30	30
<u>Small Engines</u>	1	30	30
<u>Gr 7 Family & Consumer Sci.</u>	1	30	30
<u>HS Physical Education</u>	2	15	30
3.10 RESOLVED: that the Board of Education approves the following 2016 - 2017 school year coaching appointments:			

APPOINTMENT - FALL 2016 – COACHING

FIELD HOCKEY

Emily Cavallaro; Junior Varsity Girls' Field Hockey Coach; effective August 22, 2016

GIRLS SOCCER

Chelsea Samain; Middle School (Grade 7) Girls' Soccer Coach; effective September 6, 2016

4. Budget Transfers

- 4.1 **RESOLVED:** that the Board of Education approves a budget transfer in the amount of \$24,110.36 as listed below to provide funds for Architect Fees as per the attached.

	FROM		TO	
AMOUNT	BUDGET CODE	DESCRIPTION	BUDGET CODE	DESCRIPTION
17,135.90	H2034.293-40-0313	HS Auditorium GC	H2034.245-40-0313	HS Auditorium-Arch.
4,522.90	H2034.293-40-0313	HS Auditorium GC	H2039.245-41-0313	HS Front Lobby-Arch.
2,451.56	H2034.296-40-0313	HS Auditorium-Elec.	H2039.245-41-0313	HS Front Lobby-Arch.
\$ 24,110.36	TOTAL			

- 4.2 **RESOLVED:** that the Board of Education approves a budget transfer in the amount of \$13,464.25 as listed below to provide funds to clear negative balances for the 2015/16 school year as per the attached.

	FROM		TO	
AMOUNT	BUDGET CODE	DESCRIPTION	BUDGET CODE	DESCRIPTION

\$ 3,190.25	A1620.162-90	SNOW REMOVAL	A1620.163	STUDENT SUPPLEMENTAL
\$ 3,406.49	A1620.163-40	CUST P/T HS	A1620.165-90	SECURITY GUARDS SAL
\$ 1,875.85	A1620.162-20	CUST OT/DBL TIME RU	A1621.161-90	MAINT OT/DBL TIME
\$ 617.50	A2110.121-20	RU AFTER SCHOOL PROG	A2110.121-40	HS AFTER SCHOOL PROG
\$ 181.69	A2610.160-40	SAL N/C LIB HS	A2610.160-20	SAL N/C LIB RU
\$ 3.79	A2810.160-40	SAL N/C F/T GUID HS	A2810.161-40	SAL N/C P/T GUID HS
\$ 4,188.68	A5540.405-90	NON PUB/PRIV TRANSP	A5540.407-90	SUMMER TRANSP
\$ 13,464.25	TOTAL			

- 4.3 **RESOLVED:** that the Board of Education approves a budget transfer in the amount of \$9,000.00 as listed below to provide funds for the renewal of licenses for Network Security Subscriptions as per the attached.

	FROM		TO	
AMOUNT	BUDGET CODE	DESCRIPTION	BUDGET CODE	DESCRIPTION
9,000.00	A2630.206-90	Technology Capitalized Equipment-District	A2630.460-90	Technology Software-District
\$9,000.00	TOTAL			

5. Allowance Authorization #E1-001 – MMJ Electrical Inc. SED # 28-04-11-03-0-001-037

- 5.1 **RESOLVED:** that the Board of Education approves Allowance Authorization #E1-001 for MMJ Electrical Inc., in the amount of \$1,800.00 to be deducted for electrical work at the MS/HS Library for renovations as per the attached details and authorizes the Board of Education President to execute same.

6. Disposal of Folding Machine

- 6.1 **RESOLVED:** that the Board of Education approves the disposal of a folding machine that no longer serves a useful purpose as per the attached.

7. Corrective Action Plan for the NYS Comptroller's Audit

- 7.1 **RESOLVED:** that the Board of Education approves the Corrective Action Plan for the New York State Comptroller's Audit Report Number 2016M-69 and authorizes the Board of Education President to execute same.

8. Rushmore Avenue School Emergency Ceiling Repair and Abatement

- 8.1 **RESOLVED:** that the Board of Education hereby finds and determines that a public emergency exists due to a leak above the ceilings in Rooms 97 and 99 (and the attached closets) at the Rushmore Avenue Elementary School whereby immediate action, which could not await competitive bidding, is required to prevent further

damage and protect the health and welfare of building occupants;

BE IT FURTHER RESOLVED, that the Board of Education finds that there was an urgent need to immediately resolve the leak and abate the impacted ceiling to prevent further damage to rooms Rooms 97 and 99, the attached closets, and the contents in these spaces at the Rushmore Avenue School; and

BE IT FURTHER RESOLVED, that contracts for all necessary repairs at the Rushmore Avenue School may be let by the Superintendent or his designee; and

BE IT FURTHER RESOLVED, that any and all actions heretofore taken by any District officials in furtherance of this resolution beginning August 15, 2016 are ratified and confirmed.

9. School Year 2016/17 Transportation Contract Extensions

- 9.1 **RESOLVED**: that the Board of Education authorizes the District to enter into transportation contract extensions for private and parochial students and for special education students for the 2016/17 school year and authorizes the Board of Education President to execute same per the attached list of schools and contractors.

10. School Year 2016/17 Transportation Contract Extensions - Willow Bus Service

- 10.1 **RESOLVED**: that the Board of Education authorizes the District to enter into a transportation contract extension with Willow Bus Service, Inc. for the 2016/17 school year and authorizes the Board of Education President to execute same.

11. Inter-Municipal Agreements for 2016/17 School Year Transportation Services

- 11.1 **RESOLVED**: that the Board of Education authorizes the District to enter into Inter-Municipal Agreements (IMA's) with Garden City UFSD, Great Neck UFSD, Mineola UFSD and Roslyn UFSD for transportation services for private and parochial students and for special education students for the 2016/17 school year and authorizes the Board of Education President to execute same per the attached list of schools and providers.

12. New Transportation Contracts for 2016/17 School Year per BOCES Bid

- 12.1 **WHEREAS**, Nassau Board of Cooperative Educational Services issued a bid for cooperative transportation services on May 11, 2016, and

WHEREAS, Nassau BOCES awarded such bid to the low bidders for each bus route on June 9, 2016, and

WHEREAS, the Carle Place Union Free School District will participate in certain routes of these transportation services, now therefore

BE IT RESOLVED, that the Board of Education authorizes the District to enter into transportation contracts for the 2016/17 school year based upon the low bidders identified through the BOCES award and authorizes the Board of Education President to execute same per the attached list of schools and contractors.

13. Board of Education Goals for the 2016-2017 School Year

- 13.1 **RESOLVED:** that the Board of Education approves the Carle Place Union Free School District Board of Education Goals for the 2016 - 2017 school year as per the attached.

14. Revised Professional Development Plan & Mentoring for New Teachers Plan & Certification 2016

- 14.1 **RESOLVED:** that the Board of Education approves the adoption of the revised Professional Development Plan and Mentoring Plan for New Teachers as per the attached, and authorizes the Board of Education President to certify that the plan has been implemented according to CR 100.2(dd).

15. Adoption of Annual Comprehensive Student Attendance Policy

- 15.1 **RESOLVED:** that the Board of Education approves the adoption of the annual Comprehensive Student Attendance Policy for 2016 – 2017 school year as per the attached.

16. Adoption of Annual Comprehensive District-Wide School Safety Plan

- 16.1 **RESOLVED:** that the Board of Education approves the adoption of the annual Comprehensive District-Wide School Safety Plan including annual revisions and additions for 2016 – 2017 school year as per the attached.

17. OMNI 403(b) Agreement

- 17.1 **RESOLVED:** that the Board of Education approves the renewal of the services agreement (originally executed July 8, 2010) with The OMNI Group for third party administration of the District's 403(b) plan for the 2016-2017 school year.

18. Carle Place Educational Support Staff Association Agreement

- 18.1 **RESOLVED:** that the Board of Education approves the Agreement between the Carle Place Union Free School District, Carle Place Educational Support Staff Association and the United Public Service Employees Union as per attached, and authorizes the Board of Education President to execute same.

19. Special Education Services Agreements

- 19.1 **RESOLVED:** that the Board of Education approves the special education services agreement with Brookville Center for Children's Services and the Carle Place Union Free School District from July 1, 2016 through June 30, 2017 as per attached, and authorizes the Board of Education President to execute same.
- 19.2 **RESOLVED:** that the Board of Education approves the special education services agreement with Plainedge Union Free School District and the Carle Place Union Free School District from July 4, 2016 through August 12, 2016 as per attached, and authorizes the Board of Education President to execute same.
- 19.3 **14.2 RESOLVED:** that the Board of Education approves the special education services agreement with Westbury Union Free School District and the Carle Place Union Free School District from July 1, 2016 through June 30, 2017 as per attached, and authorizes the Board of Education President to execute same.

20. Consultant Services Agreements

- 20.1 **RESOLVED:** that the Board of Education approves the consultant services agreement with Varsity Media, Inc. and the Carle Place Union Free School District for the 2016-2017 Varsity football season as per attached, and authorizes the Board of Education President to execute same.
- 20.2 **RESOLVED:** that the Board of Education approves the consultant services agreement with Gayle E. Kligman Therapeutic Resources and the Carle Place Union Free School District from July 1, 2016 through June 30, 2017 as per attached, and authorizes the Board of Education President to execute same.
- 20.3 **RESOLVED:** that the Board of Education approves the consultant services agreement with Da Vinci Education and Research and the Carle Place Union Free School District from July 1, 2016 through June 30, 2017 as per attached, and authorizes the Board of Education President to execute same.
- 20.4 **RESOLVED:** that the Board of Education approves the consultant services agreement with Brookville Center for Children's Services and the Carle Place Union Free School District from July 1, 2016 through June 30, 2017 as per attached, and authorizes the Board of Education President to execute same.

21. Committee on Special Education

- 21.1 **RESOLVED:** that the Board of Education has arranged for appropriate programs and services commensurate with CPSE/CSE determination meetings held as follows:

MEETING DATE

07/07/2016
07/21/2016
07/27/2016
08/09/2016

22. Committee on Preschool Special Education

- 22.1 **RESOLVED:** that the Board of Education has arranged for appropriate programs and services commensurate with CPSE/CSE determination meetings held as follows:

MEETING DATE

07/18/2016

07/25/2016

VISITORS COMMENTS

ADJOURNMENT