

**CARLE PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING**

High School Auditorium

8:00 PM Thursday - April 12, 2018

AGENDA
CALL TO ORDER

Pledge: Trustee DiFrisco

Prayer: President LoCurto

COMMENTS

Board of Education

Superintendent

Public

RECOGNITION

“Students Art Gallery Display – Representation from Grades 6, 8, 10, 11 and 12”

Prepared by Mrs. Joni Russo

BUDGET ADOPTION

APPROVAL OF MINUTES

1. APPROVE: Board Of Education Special Meeting March 01, 2018

APPROVE: Board Of Education Special Meeting March 06, 2018

APPROVE: Board Of Education Budget/Business Meeting March 08, 2018

FIRST READING OF POLICY

First Reading of Policy # 5220 – District Investments

FIRST READING OF POLICY

First Reading of Policy # 5673 - Computer Control for Financial Network and Systems

CONSENT AGENDA ITEMS

2. Financial Reports

2.1 Treasurer’s Report for January 2018

1.2	General Fund Warrants Period of 2/01/18 to 2/28/18 Warrants # 26, 28 and 29	1,085,711.78
1.3	Special Aid Fund Warrants # 13 and 14	14,781.35
1.4	Cafeteria Warrant # 6	13,101.31

1.5	Capital Fund Warrants # 15 and 16	381,546.57
1.6	Trust and Agency Fund Warrants # 24 and 25	39,478.48
1.7	Budget Status Report – All Funds Revenue Status Report – All Funds Trial Balance – All Funds	

3. Personnel

- 3.1 **RESOLVED:** that the Board of Education accepts the following instructional resignation:

Douglas Brett; Music Teacher/MS-HS (for purposes of retirement); effective 6/30/18 (close of business)

- 3.2 **RESOLVED:** that the Board of Education accepts the following non-instructional resignation:

Annmarie Kahl; Teacher Aide/Computer Aide/District; effective 3/28/18

- 3.3 **RESOLVED:** that the Board of Education approves the following instructional paid medical leave of absence (FMLA):

Leighann Palha; Elementary Teacher/RU; retroactive to March 13, 2018 through March 28, 2018

Ms. Palha will be using accrued leave to cover her FMLA absence from March 13, 2018 through March 28, 2018

BE IT FURTHER RESOLVED: that the Board of Education approves the following instructional unpaid leave of absence:

Leighann Palha; Elementary Teacher/RU; effective April 9, 2018 through a date to be determined

- 3.4 **RESOLVED:** that the Board of Education approves the following non-instructional paid medical leave of absence (FMLA):

John Ryan; Cleaner/District; retroactive to March 2, 2018 through a date to be determined

Mr. Ryan will be using accrued sick time to cover his absence March 2, 2018 through a date to be determined.

- 3.5 **RESOLVED:** that the Board of Education approves the following instructional appointments:

Glendalis Moran; .8 Permanent Substitute Teacher/RU; per approved Board of Education rate; effective April 13, 2018 through June 22, 2018

SUBSTITUTE TEACHER 2017 – 2018 SCHOOL YEAR

Effective April 13, 2018, the following individual has been recommended as a substitute teacher for the 2017-2018 school year:

Sean O'Shea

Note: Required documentation and fingerprint clearance is on file for the above-listed individuals.

- 3.6 **RESOLVED:** that the Board of Education approves the following instructional appointment:

Joanna Verde; Elementary Leave Replacement Teacher/RU; per Teachers' contract; effective retroactive to March 19, 2018 through a date to be determined

- 3.7 **RESOLVED:** that the Board of Education approves the following non-instructional appointment:

Chelsea Donohue; Teacher Aide/Computer Aide/CL; per teacher aide contract; effective 04/13/18

BE IT FURTHER RESOLVED that the above appointment is subject to and contingent upon approval by the Nassau County Civil Service Commission.

- 3.8 **RESOLVED:** that the Board of Education approves the following 2018 Summer School appointment:

Lynda Cohen; ENL Teacher; 7/9/18 through 8/2/18; 8:30 a.m. – 11:30 a.m.; per teachers' contract

- 3.9 **RESOLVED:** that the Board of Education approves the following appointments to the 2018 Grades 3 - 6 ELA Scoring Committee in the Library at the Rushmore Avenue School, effective April 18, 2018, April 19, 2018 and, if needed, April 24, 2018 from 4:00 p.m. to 8:00 p.m., as per teachers' contract:

ELA Grades 3, 4, 5 & 6 Scoring Committee

Alana Goldberg	Joy Champion
Tina Florentino	Raina Lasky
Theodora Cottell	Jennifer Sussman
Bartholomew Mullin	Elizabeth Cottell
Jacqueline Gardiner	Lynda Cohen
Claire Sohn	Eileen Mazaroski
Kathleen Clarke	Patricia Thornton
Eilís McMahon	Kathleen Marconi

Christina Cedrone
Joanna Verde
Lauren Banzer

Kristen Hommel
Robin Green

- 3.10 **RESOLVED:** that the Board of Education approves the following ELA Assessments scoring appointments for Grades 7 & 8, as per teachers' contract, effective April 21, 2018 from 8:00 a.m. to 4:00 p.m.

James Fisher – 7th & 8th Grade ELA Assessments Scoring Coordinator

Emily Cavallaro
Rebecca Chiarelli-Shay
Victoria Cornicello
Rebecca Menuzzo
Alana Goldberg

Bartholomew Mullin
Laurie Papa
Jennifer Sussman
Brittany Woznick
Samuel Plotkin

- 3.11 **RESOLVED:** that the Board of Education approves the appointment of the following teachers for the 2017 – 2018 School Year ENL Saturday Entering English Language Learners Program at the Cherry Lane School (10 hours total, per teacher), effective June 2, 2018 through June 16, 2018:

Elizabeth Barracato; Michelle Rusinyak

- 3.12 **RESOLVED:** that the Board of Education approves the following 2017 – 2018 School Year appointment of teachers to chaperone the ENL Cultural Trips (dates to be determined – 5 hours per teacher):

Michelle Rusinyak

Elizabeth Barracato

- 3.13 **RESOLVED:** that the Board of Education approves the following 2017 – 2018 School Year ENL Family Outreach Program (Grades K-12) instructional appointments at the Westbury Memorial Library, effective May 2018 (one evening in May, date/time to be determined – no more than 2 hours, per teacher):

Elizabeth Barracato; Jennifer Dintino; Michelle Rusinyak; Daryl Valdivia
Rebecca Chiarelli-Shay

- 3.14 **RESOLVED:** that the Board of Education approves the following 2018 After School ENL Program instructional appointments at the Rushmore Avenue School, effective May 2018 through June 2018 (maximum of ten sessions; 15 hours per teacher):

Lynda Cohen

Daryl Valdivia

- 3.15 **RESOLVED:** that the Board of Education approves the following After School English as a New Language (ENL) Academic Support Program instructional appointments/MS-HS:

Emily Cavallaro; English Teacher; 5/18 – 6/18; (total of 6 hours - exact days/hours to be determined)

Jenna Iannone; Earth Science Teacher; 5/18 – 6/18; (total of 6 hours - exact days/hours to be determined)

Chelsea Samain; Global History Teacher; 5/18 – 6/18; (total of 6 hours - exact days/hours to be determined)

Kathleen Kimmons; Math Teacher; 5/18 – 6/18; (total of 6 hours - exact days/hours to be determined)

BE IT FURTHER RESOLVED: that the Board of Education approves the following After School English as a New Language (ENL) Academic Support Program clerical appointment/MS-HS:

Kathleen Reardon; Clerk; 4/13/18 – 7/31/18 (total of 50 hours – exact days/hours to be determined)

- 3.16 **RESOLVED:** that the Board of Education approves the following 2017 - 2018 school year volunteer coaching appointment:

NAME; SPORT; LEVEL; CAPACITY

Maria Buffolino; Girls Track; Varsity; Volunteer Coach

- 3.17 **RESOLVED:** that the Board of Education accepts the following adjustment of the February 8, 2018 coaching appointment retroactive to March 14, 2018:

Susan Gagliardo; J.V. Girls Lacrosse Coach (worked nine days only)

- 3.18 **RESOLVED:** that the Board of Education accepts the following recisions of the February 8, 2018 coaching appointment:

Martina DeSanto; J.V. Girls Softball Coach

Carol Nesdill; 8th Grade Softball Coach

4. Budget Transfers

- 4.1 **RESOLVED:** that the Board of Education approves budget transfer(s) 1782 and 1785 totaling \$305,644.92, for the reason(s) and between the budget codes as detailed below.

BT#	Date	Account	Detail Description	From	To
1782	03/08/2018	<i>Re-allocation of funds to complete remainder of 17/18 special projects.</i>			
1782	03/08/2018	A 1620.471-00	Fuel Oil	\$ 15,000.00	\$
1782	03/08/2018	A 1620.474-00	Telephone	\$ 40,000.00	\$
1782	03/08/2018	A 1620.475-00	Gas	\$ 21,713.89	\$
1782	03/08/2018	A 1620.501-10	Cherry Lane Special Projects	\$ 10,193.81	\$
1782	03/08/2018	A 1620.501-20	Rushmore Special Projects	\$ -	\$ 5,539.35

1782	03/08/2018	A 1620.501-20	Rushmore Special Projects	\$	-	\$	20,193.81
1782	03/08/2018	A 1620.501-40	High School Special Projects	\$	-	\$	61,174.54
Total				\$	86,907.70	\$	86,907.70

1785 03/15/2018 To re-allocate capital project budgets to revised contractual amounts.

1785	03/15/2018	H 2000.201-40-0517	CAP RES-HS CRAWL SPACE-CLERK OF WORKS	\$	-	\$	20,500.00
1785	03/15/2018	H 2000.245-40-0517	CAP RES-HS CRAWL SPACE-ARCH	\$	-	\$	38,000.00
1785	03/15/2018	H 2000.293-40-0517	CAP RES-HS CRAWL SPACE-GC	\$	-	\$	113,000.00
1785	03/15/2018	H 2000.293-90-0517	CAP RES-DW ABATEMENTS-GC	\$	171,500.00	\$	
BT#	Date	Account	Detail Description	From		To	
1785	03/15/2018	H 2042.293-40-0516	CAP RES-HS DOOR REPLACEMENT-GC	\$	24,509.00	\$	
1785	03/15/2018	H 2042.297-40-0516	CAP RES-HS TRACK RESURFACE-GC	\$	-	\$	24,509.00
1785	03/15/2018	H 2020.296-11-0515	CAP RES-CL ELECTRICAL-ELECTRIC	\$	22,728.22	\$	
1785	03/15/2018	H 2041.293-40-0515	CAP RES-MULTI PURP-GC	\$	-	\$	22,728.22
Total				\$	218,737.22	\$	218,737.22

Grand Total \$ 305,644.92 \$ 305,644.92

4.2 **RESOLVED:** that the Board of Education approves budget transfer(s) 1787 totaling \$8,000.00, for the reason(s) and between the budget codes as detailed below.

BT#	Date	Account	Detail Description	From	To
1787	03/23/2018	RECLASS BUDGET AS NEEDED			
1787	03/23/2018	A 9046.801-00	HEALTH INSURANCE - PROGRAM	\$ 8,000.00	\$ -
1787	03/23/2018	A 9070.800-00	UNION WELFARE BEN ADMIN	\$ -	\$ 8,000.00
Total				\$ 8,000.00	\$ 8,000.00
Grand Total				\$ 8,000.00	\$ 8,000.00

5. Budget Revisions

5.1 **RESOLVED:** that the Board of Education approves an increase in the 2017-2018 General Fund Revenue and Appropriation Budgets in the amount of \$26,999.06 for the insurance proceeds from the library water damage as per the attached.

6. Inter-Municipal Cooperative for Bidding for Transportation Services (BOCES) 2018-2019

6.1 **WHEREAS,** a number of public school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services ("BOCES") for pupil transportation services for the 2018-19 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the public school districts and the BOCES have agreed to form a Cooperative (the "Cooperative") for this purpose;

WHEREAS, the Carle Place Union Free School District is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-0 in accordance with the terms and conditions of the Inter-Municipal Cooperative Transportation Agreement attached hereto;

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the School District to participate in the Cooperative; and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the Inter-Municipal Cooperative Transportation Agreement (Recitals) attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education.

7. 2018 - 2019 Budget Propositions

- 7.1 **RESOLVED**: that the Board of Education approves the adoption of a budget in the amount of \$49,440,424 for the 2018 – 2019 school year.

BE IT FURTHER RESOLVED, that this budget shall be listed as Proposition One (1) on the ballot for voters on May 15, 2018.

BE IT FURTHER RESOLVED, that the Board of Education approves as Proposition Two (2) on the ballot for voters on May 15, 2018:

Shall the Board of Education of the Carle Place Union Free School District be authorized and directed to establish a Repair Reserve Fund in an amount not to exceed One Million Dollars (\$1,000,000), to pay the cost of repairs to capital improvements or equipment, which repairs are not recurring annually, which shall be funded by the unexpended appropriations and/or excess revenue in any given school year, with a probable term of five (5) years.

BE IT FURTHER RESOLVED, that the Board of Education approves as Proposition Three (3) on the ballot for voters on May 15, 2018:

Shall the Board of Education be authorized pursuant to Section 3651 of the Education Law to appropriate and expend a total amount not to exceed the total estimated cost of \$1,730,090 from the capital reserve fund established by voters at the Annual meeting held on May 21, 2013, for district-wide security camera and security network replacements and upgrades; additional funds to complete the door replacement project at the High School; additional funds to complete the electrical system upgrades at the High School; and a portion of the Phase III abatement and reconstruction costs at the Rushmore Avenue School (north west section of the first floor, cafeteria walls and music rooms).

BE IT FURTHER RESOLVED, that the Board of Education approves as Proposition Four (4) on the ballot for voters on May 15, 2018:

Shall the Board of Education be authorized pursuant to Section 3651 of the Education Law to appropriate and expend a total amount not to exceed the total estimated cost of \$2,269,910 from the capital reserve fund established by voters at the Annual meeting held on May 16, 2017, for the remaining costs of the Phase III abatement and reconstruction costs at the Rushmore Avenue School (north west section of the first floor, cafeteria walls and music rooms).

BE IT FURTHER RESOLVED, that the Board of Education approves as Proposition Five (5) on the ballot for voters on May 15, 2018:

The election of two (2) members of the Board of Education for a three-year term commencing July 1, 2018 and expiring on June 30, 2021.

BE IT FURTHER RESOLVED, that the Board of Education approves as Proposition Six (6) on the ballot for voters on May 15, 2018:

The election of one (1) member of the Board of Education for an unexpired term that commenced on July 1, 2017 and expires on June 30, 2020, with the successful candidate for such unexpired term being eligible to take office immediately upon being elected and duly qualified.

8. Annual Reorganization Meeting Date

- 8.1 **RESOLVED:** that the Board of Education approves Monday, July 1, 2019 as the date for the annual reorganization meeting.

9. Board of Education Meetings 2018 - 2019

- 9.1 **RESOLVED:** that the Board of Education fixes the time and place of regular meetings of the Board of Education. The following dates list the Board of Education meeting dates for the 2018 – 2019 academic year. In general, these dates reflect the 2nd and 4th Thursdays, except as noted.

Date	Day of the Week	Comment
July 2, 2018	MONDAY	Reorganization + Business Meeting
July 26, 2018	4 th Thursday	Business Meeting
August 23, 2018	4 th Thursday	Business Meeting
September 13, 2018	2 nd Thursday	Business Meeting
September 27, 2018	4 th Thursday	Business Meeting
October 11, 2018	2 nd Thursday	Business Meeting
October 25, 2018	4 th Thursday	Business Meeting

November 8, 2018	2 nd Thursday	Business Meeting
November 29, 2018	5 th Thursday	Business Meeting
December 13, 2018	2 nd Thursday	Business Meeting
January 10, 2019	2 nd Thursday	Business Meeting
January 24, 2019	4 th Thursday	Business Meeting
February 14, 2019	2 nd Thursday	Budget/Business Meeting
February 28, 2019	4 th Thursday	Budget/Business Meeting
March 14, 2019	2 nd Thursday	Budget/Business Meeting
March 28, 2019	4 th Thursday	Budget/Business Meeting
April 4, 2019	1 st Thursday	Budget Adoption
April 16, 2019	TUESDAY	BOCES Budget Vote
May 9, 2019	2 nd Thursday	Budget Hearing and Meet the Candidates
May 21, 2019	TUESDAY	BOE Annual Meeting, Budget Vote and BOE Election
June 6, 2019	1 st Thursday	Business Meeting
June 20, 2019	3 rd Thursday	Final meeting of 2018 – 2019 academic year. Business Meeting <i>We should anticipate a Reorganization Meeting on Monday, July 1, 2019.</i>

10. SCOPE Education Services Agreement

- 10.1 **RESOLVED:** that the Board of Education approves the SCOPE Education Services Agreement for the Before/After School Child Care Program for the period September 1, 2018 and ending on June 30, 2019 as per the attached and authorizes Board of Education President to execute same.

11. Adoption of Shared Decision Making Plan

- 11.1 **RESOLVED:** that the Board of Education approves the Biennial Review of Shared Decision Making (Commissioner's Regulation 100.11) for the period 2018 to 2020, as per attached.

BE IT FURTHER RESOLVED: that the Board of Education authorizes the Board President to execute same.

12. Health and Welfare Services Agreements

- 12.1 **RESOLVED:** that the Board of Education approves the health and welfare services agreement with Garden City Union Free School District and the Carle Place Union Free School District from July 1, 2017 through June 30, 2018 as per attached, and authorizes the Board of Education President to execute same.
- 12.2 **RESOLVED:** that the Board of Education approves the health and welfare services agreement with Syosset Central School District and the Carle Place Union Free School District from July 1, 2017 through June 30, 2018 as per attached, and authorizes the Board of Education President to execute same.

13. Committee on Special Education

- 13.1 **RESOLVED:** that the Board of Education has arranged for appropriate programs and services commensurate with CPSE/CSE determination meetings held as follows:

MEETING DATE

02/12/2018
02/14/2018
02/28/2018
03/01/2018
03/02/2018
03/05/2018
03/08/2018
03/09/2018
03/12/2018
03/15/2018
03/16/2018
03/26/2018

14. Committee on Preschool Special Education

- 14.1 **RESOLVED:** that the Board of Education has arranged for appropriate programs and services commensurate with CPSE/CSE determination meetings held as follows:

MEETING DATE

02/15/2018
03/02/2018
03/14/2018
03/15/2018

VISITORS COMMENTS**ADJOURNMENT**