

**CARLE PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING**

**High School North Cafeteria
8:00 PM Thursday - May 10, 2018**

**AGENDA
CALL TO ORDER**

Pledge: President LoCurto

Prayer: Trustee Bulzomi

COMMENTS

Board of Education
Superintendent
Public

MEET THE CANDIDATES

APPROVAL OF MINUTES

1. **APPROVE:** Board Of Education Special Meeting April 09, 2018

APPROVE: Board Of Education BOCES Budget Vote/Business Meeting April 17, 2018

APPROVE: Board Of Education Business Meeting April 12, 2018

CONSENT AGENDA ITEMS

2. Financial Reports

2.1 **Treasurer's Report for March 2018**

2.2 **General Fund Warrants
Period of 04/01/18 to 04/30/18
Warrants # 33 & 35**

1,306,338.97

2.3 Special Aid Fund Warrants # 16 & 17

21,708.85

2.4 Cafeteria Fund Warrant # 8

13,337.80

2.5 Capital Fund Warrants # 19 & 20

20,774.45

**2.6 Trust and Agency Fund
Warrants # 29 & 30**

50,423.01

**2.7 Budget Status Report – All Funds
Revenue Status Report – All Funds
Trial Balance – All Funds
(Under Separate Cover)**

3. Personnel

- 3.1 **RESOLVED:** that the Board of Education accepts the following instructional resignations:

Patricia Thornton; Elementary Teacher/RU (for purposes of retirement); effective 6/30/18 (close of business)

Alice LaPoma; Elementary Teacher/RU (for purposes of retirement); effective 6/30/18 (close of business)

Lisa Laudante; Social Worker/MS-HS (for purposes of retirement); effective 6/30/18 (close of business)

- 3.2 **RESOLVED:** that the Board of Education accepts the following non-instructional resignation:

Ira Salzman; Teacher Aide/Special Education/RU; effective 6/30/17

- 3.3 **RESOLVED:** that the Board of Education accepts the following non-instructional termination(s):

Michele Klimaszewski; Cleaner, part-time substitute/District; effective May 4, 2018

- 3.4 **RESOLVED:** that the Board of Education approves the following non-instructional paid leave of absence (FMLA):

Jessica Napolitano; Cleaner/District; effective retroactive to February 14, 2018 through March 29, 2018

Note: Ms. Napolitano will be using accrued sick/personal/vacation leave to cover her absences from February 14, 2018 through March 29, 2018.

BE IT FURTHER RESOLVED: that the Board of Education approves the following non-instructional unpaid leaves of absence (FMLA):

Jessica Napolitano; Cleaner/District; effective retroactive to March 30, 2018 through a date to be determined

Tiziana Carusone; Cafeteria Monitor/CL; effective retroactive to April 30, 2018 through May 31, 2018

- 3.5 **RESOLVED:** that the Board of Education approves the following administrative appointment:

Patrick Fogarty; Executive Director of Technology, probationary/District; per contract; effective 7/1/18; (*The anticipated probationary period end date is June 30, 2022 - 4 years*)

- 3.6 **RESOLVED:** that the Board of Education approves the following non-instructional appointments:

Jason Luecken; Cleaner, part-time substitute/District; per custodial contract; effective 5/4/18

Paul Hogan; Security Aide/District; per agreed upon rate; effective 5/4/18

Marcin Wiczolek; Senior Maintainer/District; per custodial contract; effective 5/4/18

BE IT FURTHER RESOLVED that the above appointments are subject to and contingent upon approval by the Nassau County Civil Service Commission.

- 3.7 **RESOLVED:** that the Board of Education approves the following temporary non-instructional change of status appointment:

Sally Pine; Permanent Part-Time, Typist-Clerk/District; per support staff contract; effective 5/15/18 through a date to be determined

- 3.8 **RESOLVED:** that the Board of Education approves the appointment to the title of School Resource Officer for the 2018 - 2019 School Year (July 1, 2018 – June 30, 2019) for the following member of the Carle Place Schools security team:

Gregory Cantiello

This appointment reflects the amended New York State Law S02605 Part Y Section 212 removing earning limitations for retired New York State or municipal police officers employed by a school district as a school resource officer. It is subject to Mr. Cantiello being granted a waiver by the Commissioner of Education. Mr. Cantiello and the school district are currently in the waiver application process.

- 3.9 **RESOLVED:** that the Board of Education approves the following appointments to the 2018 Grades 3 - 6 Math Scoring Committee in the Library at the Rushmore Avenue School, effective May 9, 2018, May 10, 2018 and, if needed, May 15, 2018 from 4:00 p.m. to 8:00 p.m., as per teachers' contract:

Math Scoring Grades 3 - 6 Scoring Committee

Theodora Cottell
Jennifer Sussman
James Cunningham
Elizabeth Cottell
Denise Gullotta
Lynda Cohen
JeanMarie DiDomenico
Eileen Mazaroski

Kathleen Clarke
Patricia Thornton
Eilis McMahon
Bartholomew Mullin
Kristen Hommel
Joanna Verde
Robin Green
Lauren Banzer

- 3.10 **RESOLVED:** that the Board of Education approves the following ENL Extracurricular Activities non-instructional appointment, effective Saturday, May 12, 2018:

Marijane Mansfield, Teacher Aide

- 3.11 **RESOLVED:** that the Board of Education approves the following Algebra 1 Practice Regents supervising/scoring appointments, effective May 23, 2018:

Patrick Kelly; Algebra 1 Practice Regents Supervisor/Scorer; 3.5 hours
 Kathleen Kimmons; Algebra 1 Practice Regents Supervisor/Scorer; 3.5 hours
 Caryl Lorandini; Algebra 1 Practice Regents Supervisor/Scorer; 3.5 hours

- 3.12 **RESOLVED:** that the Board of Education approves payment to the following individual for a completed curriculum project as per teachers' contract:

Julie Norman; HS Electronics; 30 hours

Note: The above-listed curriculum project was approved by the Board of Education on September 8, 2017.

4. Budget Transfers

- 4.1 **RESOLVED:** that the Board of Education approves budget transfer(s) 1794 totaling \$90,175.00, for the reason(s) and between the budget codes as detailed below.

BT#	Date	Account	Detail Description	From	To
1794	04/26/2018	REALLOCATE BUDGET DUE TO CUSTODIAL PERSONNEL MODIFICATIONS & BUDGET INCREASES			
1794	04/26/2018	A 1620.162-10	CUSTODIAL O/T C/L	\$ -	\$ 4,000.00
1794	04/26/2018	A 1620.162-20	CUSTODIAL O/T RU	\$ -	\$ 16,000.00
1794	04/26/2018	A 1620.162-40	CUSTODIAL O/T H/S	\$ -	\$ 28,000.00
1794	04/26/2018	A 1620.162-90	SNOW REMOVAL	\$ -	\$ 3,800.00
1794	04/26/2018	A 1621.161-90	MAINTENANCE O/T	\$ -	\$ 30,000.00
1794	04/26/2018	A 2020.160-20	PRI OFF N/C RU	\$ -	\$ 375.00
1794	04/26/2018	A 2610.160-90	SAL N/C LIB/AV	\$ -	\$ 7,500.00
1794	04/26/2018	A 2810.130-40	PSAT/AP PROCTORING	\$ -	\$ 500.00
1794	04/26/2018	A 2610.160-40	SAL N/C LIBRARY H/S	\$ 8,375.00	\$ -
1794	04/26/2018	A 1621.160-90	MAINTENANCE N/C SAL D/W	\$ 19,800.00	\$ -
1794	04/26/2018	A 1620.160-10	CUSTODIAL SALARIES C/L	\$ 26,000.00	\$ -
1794	04/26/2018	A 1620.160-40	CUSTODIAL SAL H/S	\$ 36,000.00	\$ -
Total				\$ 90,175.00	\$ 90,175.00
Grand Total				\$ 90,175.00	\$ 90,175.00

- 4.2 **RESOLVED:** that the Board of Education approves budget transfer(s) 1796-1797 totaling \$17,400.00, for the reason(s) and between the budget codes as detailed below.

BT#	Date	Account	Detail Description	From	To
1796	04/30/2018	Extra funds are needed in order to purchase AP Physics textbooks.			
1796	04/30/2018	A 2110.300-44	Science Supplies	2,000.00	0.00
1796	04/30/2018	A 2110.400-44	Other Expenses Science	7,000.00	0.00
1796	04/30/2018	A 2110.480-44	Textbooks Science	0.00	2,000.00

1796	04/30/2018	A 2110.480-44	Textbooks Science	0.00	7,000.00
			Total	9,000.00	9,000.00
1797	04/30/2018	Funds for 2017/18 GASB 75 Actuarial Study			
1797	04/30/2018	A 1310.160-90	BUSINESS ADMIN-N/C SALARIES	2,900.00	0.00
1797	04/30/2018	A 1310.400-90	BUSINESS ADMIN-OTHER EXPENSES	0.00	8,400.00
1797	04/30/2018	A 1420.402-90	LEGAL SERVICE-TANS	5,500.00	0.00
			Total	8,400.00	8,400.00
			Grand Total	17,400.00	17,400.00

- 4.3 **RESOLVED:** that the Board of Education approves budget transfer(s) 1798 totaling \$60,000.00, for the reason(s) and between the budget codes as detailed below.

BT#	Date	Account	Detail Description	From	To
1798	04/30/2018	ADDITIONAL FUNDS NEEDED FOR MEDICARE REIMBURSEMENT			
1798	04/30/2018	A 9046.801-00	HEALTH INS-PROGRAM	\$ 60,000.00	\$ -
1798	04/30/2018	A 9046.803-00	MEDICARE REIMBURSEMENT	\$ -	\$ 60,000.00
			Total	\$ 60,000.00	\$ 60,000.00
			Grand Total	\$ 60,000.00	\$ 60,000.00

5. Participation in NY/Island Purchasing Cooperative Bid Program administered by Ed Data Services, Inc.

5.1 NEW YORK/ ISLAND COOPERATIVE BID RESOLUTION:

WHEREAS, it would be in the joint interest of the Carle Place Union Free School District and the following members of the New York/Island Cooperative Bidding Program as administered by Educational Data Services, Inc.:

ISLAND COOPERATIVE SCHOOL DISTRICTS:

Amityville, Babylon, Bay Shore, Bayport-Blue Point, Bellmore, Bellmore-Merrick, Bethpage, Brookhaven-Comsewogue, Carle Place, Center Moriches, Central Islip, East Hampton, East Meadow, East Williston, Elmont, Elwood, Farmingdale, Franklin Square, Freeport, Garden City, Glen Cove, Great Neck, Half Hollow Hills, Hampton Bays, Herricks, Hewlett-Woodmere, Hicksville, Huntington, Island Park, Island Trees, Jericho, Lawrence, Levittown, Lindenhurst, Locust Valley, Long Beach City, Malverne, Manhasset, Massapequa, Merrick, Middle Country, Miller Place, Mineola, Mt. Sinai, North Merrick, North Shore, Oyster Bay E. Norwich, Patchogue-Medford, Plainedge, Plainview-Old Bethpage, Port Jefferson, Port Washington, Roslyn, Seaford, Shoreham Wading River, Smithtown, South Country, South Huntington, Valley Stream Central HSD, Valley Stream Free SD 30, Wantagh, West Babylon and Westbury.

NEW YORK COOPERATIVE SCHOOL DISTRICTS:

Ardsley, Argyle, Arlington, Auburn, Averill Park, Bath, Bedford Hills, Blind Brook, Bloomfield, BOCES Southern Westchester, Bolton, Brewster, Briarcliff Manor,

Bronxville, Brunswick, Brushton, Burnt Hills Ballston Lake, Byram Hills, Canandaigua, Carmel, Chappaqua, Chateaugay, Clarkstown, Cobleskill, Richmondville, Corinth, Cortland City, Dobbs Ferry, Dover Plains, East Ramapo, Eastchester, Edgemont, Elizabethtown-Lewis, Ft. Ann, Ft Edward, Galway, Gananda, Glens Falls, Gorham-Middlesex, Greenwich, Hadley-Luzerne, Haldane, Harrison, Hartford, Hastings On Hudson, Hendrick Hudson, Hornell City, Irvington, Katonah Lewisboro, Lake George, Lansingburgh, Mahopac, Malone, Middleburgh, Minisink Valley, Mohonasen, Mt Pleasant, Nanuet, New Lebanon, New Paltz, New Rochelle, Newburgh, North Rockland, North Rose Wolcott, North Salem, Nyack, Ossining, Palmyra Macedon, Pawling, Pearl River, Peekskill, Pelham, Phelps-Clifton Springs, Pine Bush, Pleasantville, Port Byron, Port Chester, Poughkeepsie, Ramapo, Ravena-Coeymans, Red Hook, Rockland BOCES, Rye City, Rye Neck, Salamanca City, Salmon River, Saint Regis, Saranac, Saratoga Springs, Saugerties,, Schuylerville, Schotia-Glenville, Seneca Falls, Somers, South Colonie, South Glens Falls, South Orangetown, Southern Cayuga, Stillwater, Tarrytown, Ticonderoga, Tuckahoe, Troy, Wallkill, Warrensburg, Waterford-Half Moon, Whitehall and Yorktown.

To participate in cooperative bids for the purchase of various supplies, services, materials and equipment, as advertised by and awarded by the Clarkstown Central School District acting as the Lead Agency as provided by General Municipal Law Section 119-0 and,

WHEREAS, the Carle Place Union Free School District wishes to appoint the Assistant Superintendent for Business to represent it in all matters relating to the above cooperative bidding program and,

WHEREAS, each BOARD retains the legal authority to contract with the successful Vendor(s) and shall not be bound by purchase contracts or other agreements made by the other BOARD(S).

NOW, THEREFORE, BE IT RESOLVED, that the BOARD OF EDUCATION of Carle Place Union Free School District hereby agrees to participate with the above named school districts in such cooperative bids and to abide by the terms and conditions of the New York /Island Cooperative Bid Program Agreement.

**NEW YORK/ISLAND COOPERATIVE BID PROGRAM AGREEMENT
RESOLUTION**

WHEREAS, General Municipal law Section 119-O specifically authorizes municipal Corporations and school districts to enter into agreements for “purchasing and making of contracts;” and

WHEREAS, the aforementioned school districts have explored and supported the establishment of a municipal cooperative purchasing group; and

WHEREAS, the parties hereto desire a municipal cooperative purchasing group to

effect economies in the purchasing and making contracts for materials, supplies and public works; and

WHEREAS, the governing bodies of the parties hereto have approved this cooperative purchasing arrangement by appropriate resolution.

NOW, THEREFORE, in consideration of the promises and covenants set forth herein, it is mutually agreed as follows:

A municipal cooperative purchasing group to be known as the "New York/Island Cooperative Bid" (Purchasing Group) has been established.

Membership in such Purchasing Group shall be available to any school district or municipal corporation in New York State, which, by appropriate resolution, adopts the provisions of this Agreement.

The members of the Purchasing Group shall adopt such rules, regulations and procedures in conformity with New York State bidding laws to effectuate the purposes of this Agreement.

The Purchasing Group may enter into agreements with contractors to assist the Purchasing Group in carrying out the purposes of this Agreement.

The Clarkstown Central School District shall serve as Lead Agency for the Purchasing Group.

Educational Data Services, Inc. will serve as the Administrative Agent for the Purchasing Group to perform those ministerial functions required as per the Lead Agency.

EDUCATIONAL DATA SERVICES, INC. SUPPLY AND TIME & MATERIAL BID ENROLLMENT

WHEREAS, it would be in the interest of the Carle Place Union Free School District to participate in the New York /Island Cooperative Supply Bids, the Time & Materials Bids and the Custodial MSRP Bids for the period from April 1, 2018 through March 31, 2019; and

WHEREAS, the Board has authorized the Assistant Superintendent for Business to represent it in all matters relating to the New York /Island Cooperative Bid Program; and

WHEREAS, Educational Data Services, Inc. has been retained by the New York/Island Cooperative Bid Program to assist the Purchasing Group in carrying out the Cooperative Bid Program.

NOW, THEREFORE, BE IT RESOLVED that the Carle Place Union Free School District authorizes the Assistant Superintendent for Business to enroll the District in the New York /Island Cooperative Supply Bids, the Time & Material Skilled Trades Bids and the Custodial MSRP Bids as prepared and administered by Educational Data Services, Inc. at an annual cost of \$6,676.

6. Chairperson, Assistant Chairperson and Inspectors of Election

- 6.1 **RESOLVED:** that the Board of Education appoints the following Inspectors of Election, at a rate of \$11.00 per hour for the Annual Budget Vote and Trustee Election scheduled for May 15, 2018:

John Veneroni
 Alyssa Kanno
 Janice Macchia
 Elaine Kanno
 Vincenza Iadevaia
 Patricia Kearney
 Maureen Anderson
 Maryann Klein
 Joseph Macchia
 Jeanne Harrington

BE IT FURTHER RESOLVED: that the Board of Education approves Mary Sablano as the Chairperson of Election and Sandra Veneroni as the Assistant Chairperson of Election at a rate of \$208 per day for the Annual Budget Vote and Trustee Election scheduled for May 15, 2018.

7. Textbook Recommendation

- 7.1 **RESOLVED:** that the Board of Education approves the adoption of the business textbook, *Accounting*, published by McGraw Hill, 2016 to be implemented in high school as per attached.

8. Football Agreement between the Carle Place UFSD and the East Williston School District

- 8.1 **RESOLVED:** that the Board of Education approves the agreement between the Carle Place Union Free School District and East Williston Union Free School District and to continue the collaborative Middle School, Junior Varsity and Varsity Football program for a term beginning July 1, 2018 through and including December 31, 2018 as per the attached, and authorizes the Board of Education President to execute same.

9. Employee Benefits and Compensation Agreement

- 9.1 **RESOLVED:** that the Board of Education approves the terms and conditions of the Benefits and Compensation Agreement commencing July 1, 2018 through June 30, 2019 between Patrick Fogarty as the Director of Technology and the Carle Place Union Free School District as per the attached.

BE IT FURTHER RESOLVED: that the Board of Education authorizes the President of the Board of Education to sign the Benefits and Compensation Agreement on behalf of the district.

10. Memorandum of Agreement - Non-Elective 403B

- 10.1 **RESOLVED:** that the Board of Education approves the Memorandum of Agreement between the Carle Place Union Free School District and Mr. Richard Greenberg for the period June 1, 2018 through June 30, 2019 as per attached, and that the Board of Education authorizes the Board President to execute same.

11. Health and Welfare Services Agreement

- 11.1 **RESOLVED:** that the Board of Education approves the health and welfare services agreement with Westbury Union Free School District and the Carle Place Union Free School District for the 2017/2018 school year as per attached, and authorizes the Board of Education President to execute same.
- 11.2 **RESOLVED:** that the Board of Education approves the health and welfare services agreement with Mineola Union Free School District and the Carle Place Union Free School District for the 2017/2018 school year as per attached, and authorizes the Board of Education President to execute same.

12. Carle Place Food Service, Cafeteria Aides and Recess Aides Agreement

- 12.1 **RESOLVED:** that the Board of Education approves the collective bargaining Agreement between the Carle Place Union Free School District and the Carle Place Food Service, Cafeteria Aides and Recess Aides Association and the United Public Service Employees Union for a term beginning July 1, 2013 through June 30, 2019 as per attached.

BE IT FURTHER RESOLVED: that the Board of Education authorizes the Board President to sign the Agreement on behalf of the district.

13. Carle Place Teachers Association Agreement

- 13.1 **RESOLVED:** that the Board of Education approves the collective bargaining Agreement between the Carle Place Union Free School District and the Carle Place Teachers Association for a term beginning July 1, 2017 through June 30, 2023 as per attached.

BE IT FURTHER RESOLVED: that the Board of Education authorizes the Board President to sign the Agreement on behalf of the district.

14. Committee on Special Education

- 14.1 **RESOLVED:** that the Board of Education has arranged for appropriate programs and services commensurate with CPSE/CSE determination meetings held as follows:

MEETING DATE

03/13/2018
 03/14/2018
 03/19/2018
 03/20/2018
 03/23/2018
 03/26/2018
 03/27/2018
 03/28/2018
 04/09/2018
 04/10/2018
 04/11/2018
 04/13/2018
 04/16/2018
 04/17/2018
 04/18/2018
 04/19/2018
 04/20/2018
 04/23/2018
 04/24/2018

15. Committee on Preschool Special Education

- 15.1 **RESOLVED:** that the Board of Education has arranged for appropriate programs and services commensurate with CPSE/CSE determination meetings held as follows:

MEETING DATE

03/15/2018
 03/26/2018
 04/11/2018
 04/20/2018

VISITORS COMMENTS

ADJOURNMENT