

**CARLE PLACE UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING**

**Superintendent's Office**

**8:30 PM Wednesday - July 1, 2020**

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**AGENDA**  
**CALL TO ORDER**

**Pledge:** Trustee John DiFrisco

**Prayer:** Trustee Joseph LoCurto

**COMMENTS**

Board of Education

Superintendent

Public

**SECOND READING OF POLICY**

**Second Reading of Policy No. 8635 – Information and Data Privacy, Security, Breach and Notification**

**APPROVAL OF MINUTES**

**APPROVE: Board Of Education Special Meeting June 02, 2020**

**APPROVE: Board Of Education Business Meeting June 11, 2020**

**APPROVE: Board Of Education Annual Meeting/Budget Vote and Trustee Election June 16, 2020**

**CONSENT AGENDA ITEMS**

**1. Personnel**

1.1 **RESOLVED:** that the Board of Education approves the following non-instructional paid leave of absence:

Mary Kay Gleason; Principal Typist-Clerk/MS-HS; effective retroactive to July 1, 2020 through a date to be determined

*(Ms. Gleason will use accrued leave time for her paid leave of absence, effective retroactive to July 1, 2020 thru a date to be determined.)*

1.2 **RESOLVED:** that the Board of Education approves the following instructional Summer Math Review *School Forward* Program live remote appointment, per the Board approved rate per hour for instruction and curriculum preparation for a total of 32 hours, effective July 6, 2020 through July 30, 2020 (Monday through Thursday):

Emily Fenter

1.3 **RESOLVED:** that the Board of Education approves the following Summer 2020 Program recisions, effective immediately:

Marie Gulisano, Teacher Aide/Special Education/ABA Aide  
 Jennifer Dziurka, Teacher Aide/Special Education/ABA Aide

- 1.4 **RESOLVED:** that the Board of Education approves the following Summer 2020 appointments:

Jennifer Argenzio; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20;  
 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Marcella Pagnotta; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20;  
 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

- 1.5 **RESOLVED:** that the Board of Education approves the following 2020 Summer Days for School Counselor appointments, per contractual salary for a maximum of ten days per counselor, effective July 1 2020 through August 31, 2020:

Gail Molloy  
 Kelly Dass  
 Robert Santoro  
 Christopher Vella

**2. Budget Transfer**

- 2.1 **RESOLVED:** that the Board of Education approves budget transfer 1994 totaling \$81,000.00 for the reason and between the budget codes as detailed below.

BT #	Date	Account	Detailed Description	From	To
1994	06/25/2020	To adjust SS & Medicare budgets as needed			
		A 9046.801-00	Health Insurance Program	81,000.00	
		A 9030.801-00	Social Security Medi Program		81,000.00
				<b>81,000.00</b>	<b>81,000.00</b>

**3. Budget Revision**

- 3.1 **RESOLVED:** that the Board of Education approves an increase in the 2019 - 2020 General Fund Revenue and Appropriation Budgets in the maximum amount of \$300,000.00 for contractual payment of unused leave days for retirements and terminations/resignations that have already been accepted by the Board of Education please note these amounts will be paid for from district reserves, accept for the teachers retirement incentive.

**4. Tax Levy Resolution**

- 4.1 **RESOLVED,** that the following budget (Gross Amount) of the necessary claims and expenditures in CARLE PLACE UFSD (#11) in the Town of NORTH HEMPSTEAD

School year 2020-21, amounting to

\$ 51,086,433 School Purpose  
 -0- Library Purpose  
 Total \$ 51,086,433 be and the same is hereby accepted.

**RESOLVED** that the sum of \$ 43,948,766 School Purpose \*  
 \$ -0- Library Purpose  
 Total \$ 43,948,766 be the remainder of

budget adopted as above and the amount which must be RAISED BY TAXATION (NET AMOUNT) for CARLE PLACE UFSD (#11) of the Town of NORTH HEMPSTEAD, Nassau County, New York for the year 2020-21 be levied upon the taxable property of the said school district as said property has been certified to by the Assessor for the school year 2020-21.

**RESOLVED**, that the District Clerk of this School District is hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau County Administrative Code, to file a certified copy of these resolutions with the Nassau County Legislature and the Department of Assessment, Mineola, New York, on or before August 15, 2020.

\* This tax levy amount has already been reduced by an estimated amount receivable as a PILOT payment from LIPA.

**5. Extra Classroom Resolution**

5.1 **RESOLVED:** that the Board of Education approves the following Extra classroom clubs for the 2020 - 2021 school year as follows:

Class of 2021	Junior Honor Society
Class of 2022	Key Club
Class of 2023	Key Builders
Class of 2024	Math Honor Society
Class of 2025	Med Tech Club
Class of 2026	MS Yearbook
Community Service (SPARC)	National Honor Society
Culture Vultures	SADD
DECA	Spanish Honor Society
Diversity Club	Student Organization
EAC	Tri M
Italian Honor Society	Yearbook

**6. Participation in NY/Island Purchasing Cooperative Bid Program administered by Ed Data Services, Inc.**

**6.1 NEW YORK/ ISLAND COOPERATIVE BID RESOLUTION:**

**WHEREAS**, it would be in the joint interest of the Carle Place Union Free School District and the following members of the New York/Island Cooperative Bidding Program as administered by Educational Data Services, Inc.:

**ISLAND COOPERATIVE SCHOOL DISTRICTS:**

Amityville, Babylon, Bay Shore, Bayport-Blue Point, Bellmore, Bellmore-Merrick, Bethpage, Brookhaven-Comsewogue, Carle Place, Center Moriches, Central Islip, East Hampton, East Meadow, East Rockaway, East Williston, Elmont, Elwood, Farmingdale, Franklin Square, Freeport, Garden City, , Great Neck, Half Hollow Hills, Hampton Bays, Herricks, Hewlett-Woodmere, Hicksville, Huntington, Island Park, Island Trees, Jericho, Lawrence, Levittown, Lindenhurst, Locust Valley, Long Beach City, Malverne, Manhasset, Massapequa, Merrick, Middle Country, Miller Place, Mineola, Mt. Sinai, North Babylon, North Merrick, North Shore, Oyster Bay E. Norwich, Patchogue-Medford, Plainedge, Plainview-Old Bethpage, Port Jefferson, Port Washington, Roslyn, Sag Harbor, Seaford, Shoreham Wading River, Smithtown, South Country, South Huntington, Three Village, Valley Stream Central HSD, Valley Stream Free SD 30, Wantagh and West Babylon.

**NEW YORK COOPERATIVE SCHOOL DISTRICTS:**

Addison, Ardsley, Argyle, Arkport, Arlington, Auburn, Averill Park, Bath, Bedford Hills, Blind Brook, Bloomfield, BOCES Southern Westchester, Bolton, Brewster, Briarcliff Manor, Bronxville, Brunswick, Brushton, Burnt Hills Ballston Lake, Byram Hills, Canandaigua, Carmel, Chappaqua, Chateaugay, Clarkstown, Cobleskill Richmondville, Corinth, Cortland City, Deruyter, Dobbs Ferry, Dover Plains, East Ramapo, Eastchester, Edgemont, Elizabethtown-Lewis, Ft. Ann, Ft Edward, Galway, Grananda, Glens Falls, Gorham-Middlesex, Greenwich, Hadley-Luzerne, Haldane, Harrison, Hartford, Hastings On Hudson, Hendrick Hudson, Hornell City, Irvington, Katonah Lewisboro, Lake George, Lansingburgh, Mahopac, Malone, Marcellus, Middleburgh, , Minisink Valley, Mohonasen, Mt Pleasant, Nanuet, New Lebanon, New Paltz, New Rochelle, Newburgh, North Rockland, North Rose Wolcott, North Salem, Nyack, Palmyra Macedon, Pawling, Pearl River, Peekskill, Pelham, Phelps-Clifton Springs, Pine Bush, Pleasantville, Port Byron, Port Chester, Poughkeepsie, Ramapo, Ravena-Coeymans, Red Hook, Rye City, Rye Neck, Salamanca City, Salmon River, Saint Regis, Saranac, Saratoga Springs, Saugerties,, Schuylerville, Schotia-Glenville, Seneca Falls, Skaneateles, Solvay, Somers, South Colonie, South Glens Falls, South Orangetown, Southern Cayuga, Tarrytown, Ticonderoga, Tuckahoe, Troy, Wallkill, Warrensburg, Whitehall and Yorktown.

To participate in cooperative bids for the purchase of various supplies, services, materials and equipment, as advertised by and awarded by the Clarkstown Central

School District acting as the Lead Agency as provided by General Municipal Law Section 119-0 and,

**WHEREAS**, the Carle Place Union Free School District wishes to appoint the Assistant Superintendent for Business to represent it in all matters relating to the above cooperative bidding program and,

**WHEREAS**, each BOARD retains the legal authority to contract with the successful Vendor(s) and shall not be bound by purchase contracts or other agreements made by the other BOARD(S).

**NOW, THEREFORE, BE IT RESOLVED**, that the BOARD OF EDUCATION of Carle Place Union Free School District hereby agrees to participate with the above named school districts in such cooperative bids and to abide by the terms and conditions of the New York /Island Cooperative Bid Program Agreement.

**NEW YORK/ISLAND COOPERATIVE BID PROGRAM AGREEMENT  
RESOLUTION**

**WHEREAS**, General Municipal law Section 119-O specifically authorizes municipal Corporations and school districts to enter into agreements for “purchasing and making of contracts;” and

**WHEREAS**, the aforementioned school districts have explored and supported the establishment of a municipal cooperative purchasing group; and

**WHEREAS**, the parties hereto desire a municipal cooperative purchasing group to effect economies in the purchasing and making contracts for materials, supplies and public works; and

**WHEREAS**, the governing bodies of the parties hereto have approved this cooperative purchasing arrangement by appropriate resolution.

**NOW, THEREFORE**, in consideration of the promises and covenants set forth herein, it is mutually agreed as follows:

A municipal cooperative purchasing group to be known as the “New York/Island Cooperative Bid” (Purchasing Group) has been established.

Membership in such Purchasing Group shall be available to any school district or municipal corporation in New York State, which, by appropriate resolution, adopts the provisions of this Agreement.

The members of the Purchasing Group shall adopt such rules, regulations and procedures in conformity with New York State bidding laws to effectuate the purposes of this Agreement.

The Purchasing Group may enter into agreements with contractors to assist the Purchasing Group in carrying out the purposes of this Agreement.

The Clarkstown Central School District shall serve as Lead Agency for the Purchasing Group.

Educational Data Services, Inc. will serve as the Administrative Agent for the Purchasing Group to perform those ministerial functions required as per the Lead Agency.

### **EDUCATIONAL DATA SERVICES, INC. SUPPLY AND TIME & MATERIAL BID ENROLLMENT**

**WHEREAS**, it would be in the interest of the Carle Place Union Free School District to participate in the New York /Island Cooperative Supply Bids, the Time & Materials Bids and the Custodial MSRP Bids for the period from April 1, 2020 through March 31, 2021; and

**WHEREAS**, the Board has authorized the Assistant Superintendent for Business to represent it in all matters relating to the New York /Island Cooperative Bid Program; and

**WHEREAS**, Educational Data Services, Inc. has been retained by the New York/Island Cooperative Bid Program to assist the Purchasing Group in carrying out the Cooperative Bid Program.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Carle Place Union Free School District authorizes the Assistant Superintendent for Business to enroll the District in the New York /Island Cooperative Supply Bids, the Time & Material Skilled Trades Bids and the Custodial MSRP Bids as prepared and administered by Educational Data Services, Inc. at an annual cost of \$4,590.

## **7. OMNI 403(b) Agreement**

- 7.1 **RESOLVED:** that the Board of Education approves the Services Agreement Reinstatement with The OMNI Group for third party administration of the District's 403(b) and 457 plans for the 2020 - 2021 school year, and authorizes the Board of Education President to execute same.

## **8. Financial Advisory Services Agreement - Capital Markets Advisors, LLC**

- 8.1 **RESOLVED:** that the Board of Education approves the Financial Advisory Services Agreement with Capital Markets Advisors, LLC for the 2020 - 2021 school year as per the attached and authorizes the Board of Education President to execute same.

**9. R.S. Abrams & Co. Engagement Letter 2020-2021**

- 9.1 **RESOLVED:** that the Board of Education approves the attached agreement with R.S. Abrams & Co., LLP, our Internal Auditor, for the 2020-2021 school year as per the attached and authorizes the Board of Education President to execute same.

**10. Athletic Trainer Support Agreement 2020 - 2021**

- 10.1 **RESOLVED:** that the Board of Education approves the contract with Professional Athletic Training Services, PLLC to provide athletic trainer services for the 2020 – 2021 school year as per the attached and authorizes the Board of Education President to execute same.

**11. We Transport Inc. Addendum**

- 11.1 **RESOLVED:** that the Board of Education approves the attached addendum agreement with We Transport Inc. and authorizes the Board of Education President to execute same.

**12. Health and Welfare Services Agreement**

- 12.1 **RESOLVED:** that the Board of Education approves the health and welfare services agreement with Westbury Union Free School District and the Carle Place Union Free School District for the 2019 – 2020 school year as per attached, and authorizes the Board of Education President to execute same.

**13. Consultant Services Agreements**

- 13.1 **RESOLVED:** that the Board of Education approves the consultant services agreement with Linda S. LaMarca, Ph.D, ABPP and the Carle Place Union Free School District from July 1, 2019 through June 30, 2020 as per attached, and authorizes the Board of Education President to execute same.
- 13.2 **RESOLVED:** that the Board of Education approves the consultant services agreement with Linda S. LaMarca, Ph.D., ABPP and the Carle Place Union Free School District from July 1, 2020 through June 30, 2021 as per attached, and authorizes the Board of Education President to execute same.
- 13.3 **RESOLVED:** that the Board of Education approves the consultant services agreement with Da Vinci Education and Research and the Carle Place Union Free School District from July 1, 2020 through June 30, 2021 as per attached, and authorizes the Board of Education President to execute same.
- 13.4 **RESOLVED:** that the Board of Education approves the consultant services agreement with Dr. Jodi Allison Mishkin-Michaelson and the Carle Place Union Free School District from July 1, 2020 through June 30, 2021 as per attached and authorizes the Board of Education President to execute same.
- 13.5 **RESOLVED:** that the Board of Education approves the consultant services agreement with Beyond Boundaries Therapeutic Services SLP, OT, PT, LMSW,

Psychology, Audiology PLLC and the Carle Place Union Free School District per the agreement dated July 1, 2020 through June 30, 2021 as per attached, and authorizes the Board of Education President to execute same.

- 13.6 **RESOLVED:** that the Board of Education approves the consultant services agreement with Beyond Boundaries Autism Specialists Applied Behavior Analysis, PLLC and the Carle Place Union Free School District per the agreement dated July 1, 2020 through June 30, 2021 as per attached, and authorizes the Board of Education President to execute same.
- 13.7 **RESOLVED:** that the Board of Education approves the consultant services agreement with John Barodin and the Carle Place Union Free School District from July 1, 2020 through December 31, 2020 as per attached, and authorizes the Board of Education President to execute same.

#### **14. Adoption of Policy No. 8635 - Information and Data Privacy, Security, Breach and Notification**

- 14.1 **RESOLVED:** that the Board of Education approves the adoption of Policy # 8635 entitled Information and Data Privacy, Security, Breach and Notification as per the attached.

#### **15. Committee on Special Education**

- 15.1 **RESOLVED:** that the Board of Education has arranged for appropriate programs and services commensurate with CSE determination meetings held as follows:

##### MEETING DATE

05/21/2020  
 05/26/2020  
 05/27/2020  
 06/03/2020  
 06/04/2020  
 06/05/2020  
 06/08/2020  
 06/10/2020  
 06/11/2020  
 06/12/2020

#### **16. Committee on Preschool Special Education**

- 16.1 **RESOLVED:** that the Board of Education has arranged for appropriate programs and services commensurate with CPSE/CSE determination meetings held as follows:

##### MEETING DATE



05/19/2020

05/27/2020

05/28/2020

06/04/2020

**ADJOURNMENT**