

**CARLE PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING**

Superintendent's Office

8:00 PM Thursday - June 25, 2020

AGENDA
CALL TO ORDER

Pledge: Trustee McLaughlin

Prayer: Trustee Zaino

COMMENTS

Board of Education

Superintendent

Public

RECOGNITIONS

Volunteers at Carle Place Schools
Lockheed Martin Corporation
Zebra Technologies

FIRST READING OF POLICY

First Reading of Policy No. 8635 Information and Data Privacy, Security, Breach and Notification

CONSENT AGENDA ITEMS

1. Financial Reports

1.1 **Treasurer's Report for May 2020**

1.2 General Fund Warrants

Period of 5/01/20 to 5/31/20

Warrants # 37, 38, 39, 40 and 41

575,039.12

1.3 Special Aid Fund Warrant # 21

5,785.00

1.4 Cafeteria Fund Warrants # 13 and 14

3,772.10

1.5 Capital Fund Warrants # 20 and 21

53,826.97

1.6 Trust and Agency Fund

Warrants # 30 and 31

51,057.92

1.7 Scholarship Fund Warrants # 1

36,950.00

2. Personnel

- 2.1 **RESOLVED:** that the Board of Education accepts the following non-instructional resignations:

Darlene Williams; Stenographic Secretary/District; effective September 30, 2020 (end of day); (for purposes of retirement)

Michele Winsch; Teacher Aide/Special Education/ABA Aide/District; effective June 30, 2020 (end of day); (for purposes of retirement)

- 2.2 **RESOLVED:** that the Board of Education approves the following instructional appointment(s):

Kasey Krug; Reading Teacher, probationary/District; per Teachers' contract; effective August 18, 2020; Pending the approval of the appropriate NYS certifications. (*The anticipated probationary period end date is August 17, 2024 - 4 years*)

(In order to be eligible for tenure, these individuals receiving probationary appointments as a classroom teacher or building principal must receive annual composite or overall APPR ratings of "H" or "E" in at least three of the four preceding years, and if the individual receives a rating of "I" in the final year of the probationary period, he or she will not be eligible for tenure at that time.)

Kacey Maher; .5 AIS Math Teacher/RU; per Teachers' contract; effective August 18, 2020 through June 25, 2021

Kacey Maher; .5 Permanent Substitute Teacher/RU; per approved Board of Education rate; effective 2020 – 2021 School Year

Michael Whelan; .8 Permanent Substitute Teacher/RU; per approved Board of Education rate; effective 2020 – 2021 School Year

Chelsea Tizzio; Elementary Education Leave Replacement Teacher/RU; effective September 7, 2020 through a date to be determined

Chelsea Tizzio; .8 Permanent Substitute Teacher/RU; per approved Board of Education rate; effective at conclusion of leave replacement position

- 2.3 **RESOLVED:** that the Board of Education approves the following non-instructional change of status appointment:

Michele Winsch; Teacher Aide, part-time substitute/District; per approved Board of Education rate for substitute teacher aides; effective September 9, 2020

BE IT FURTHER RESOLVED that the above appointment is subject to and contingent upon approval by the Nassau County Civil Service Commission.

- 2.4 **RESOLVED:** that the Board of Education approves the following instructional Summer Math Review *School Forward* Program live remote appointments, per the Board approved rate per hour for instruction and curriculum preparation for a total of 32 hours per grade level, effective July 6, 2020 through July 30, 2020 (Monday through Thursday):

Kathleen Clarke – Grade 6
Caryl Lorandini – Grades 7 and 8

- 2.5 **RESOLVED:** that the Board of Education approves the following Summer 2020 appointments:

Rachel Brielmeier; Special Education Teacher; 7/6/20 - 8/14/20 (8:30 a.m. – 2:30 p.m.); per Teachers' contract, per diem, pro-rated hourly

Deborah Vosila; Library Clerk, part-time; 7/1/20 – 8/28/20; 3 hours per day - total of 51 hours; per contractual rate of pay

Lorraine McCabe; Library Clerk, part-time; 7/1/20 – 8/28/20; 3 hours per day - total of 51 hours; per contractual rate of pay

Margaret Voce; Clerk-Typist, part-time; 7/1/20 – 8/31/20; (total of 120 hours); per contractual rate of pay

Daniel Clyne; Teacher Aide/Special Education; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Susan Gagliardo; Teacher Aide/Special Education; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Christina Messana; Teacher Aide/Special Education; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Dolores Pepi; Teacher Aide/Special Education; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Lucille Abbatiello; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Deborah Canell; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract (3 weeks)

Delia (Patty) Castrogiovanni; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Janet Diamond; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Jennifer Dziurka; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Marie Gulisano; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Jeanne Harrington; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract (4 weeks)

Sandy Hobbs; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Marlena Lancaster; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Tara Love; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Andrea Bergaglio; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Anna Gagliano; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Keith Merandi; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Deborah Morrison; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Gladys Navarrete; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Rosa Ragusa; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract (3 weeks)

Noreen Schnur; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Jazmine Tavarez-Herrera; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Danielle Turigiano; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Eileen Wangner; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Alison Wahl; Teacher Aide/Special Education/ABA Aide; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per Teacher Aide contract

Caroline Reiersen; Substitute Teacher Aide; 7/6/20 - 8/14/20; on-call, as required; per approved Board of Education rate

Linda Mueger; School Nurse; 7/6/20 - 8/14/20; 8:30 a.m. – 2:30 p.m.; per contractual rate of pay

- 2.6 **RESOLVED:** that the Board of Education approves the following Fall 2020 & Spring 2021 Driver Education Instructor appointments effective September 9, 2020:

Daniel McNamara; Teacher; Driver Education – Fall 2020
Erik Tonner; Teacher; Driver Education – Fall 2020

Daniel McNamara; Teacher; Driver Education – Spring 2021
Erik Tonner; Teacher; Driver Education – Spring 2021

- 2.7 **RESOLVED:** that the Board of Education approves the following 2020 – 2021 Middle School/High School Extended Library Supervisor and Extended Library Supervisor, substitute appointments when school is in session – exact days/hours are to be determined – only one supervisor will be assigned to each shift:

Maddalena Buffalino; Extended Library Supervisor; October 2020 through June 2021; Tuesdays and Thursdays; 6:00 p.m. – 8:00 p.m.; per contractual rate

Jillian Kelly; Extended Library Supervisor; October 2020 through June 2021; Tuesdays and Thursdays; 6:00 p.m. – 8:00 p.m.; per contractual rate

John Caifa; Extended Library Supervisor; October 2020 through June 2021; Mondays through Thursdays; 4:00 p.m. – 6:00 p.m.; per contractual rate

Lindsey Porcello; Extended Library Supervisor; October 2020 through June 2021; Mondays through Thursdays; 4:00 p.m. – 6:00 p.m.; per contractual rate

Brittany Woznick; Extended Library Supervisor; October 2020 through June 2021; Mondays through Thursdays; 4:00 p.m. – 6:00 p.m.; per contractual rate

Caryl Lorandini; Extended Library Supervisor; October 2020 through June 2021; Mondays through Thursdays; 4:00 p.m. – 6:00 p.m.; per contractual rate

Lorayne Feit; Extended Library Supervisor, substitute; October 2020 through June 2021; per contractual rate

Maddalena Buffalino; Extended Library Supervisor, substitute; October 2020

through June 2021; per contractual rate

Caryl Lorandini; Extended Library Supervisor, substitute; October 2020 through June 2021; per contractual rate

- 2.8 **RESOLVED:** that the Board of Education approves the following PSAT & SAT prep class appointments - Fall 2020 & Spring 2021 semesters:

Tracey Myles; SAT Math - Fall 2020
Tracey Myles; SAT Math - Spring 2021
Matthew Woythaler; SAT English - Fall 2020
Matthew Woythaler; SAT English - Spring 2021

Kathleen Kimmons; PSAT Math - Fall 2020
Kathleen Kimmons; PSAT Math - Spring 2021
Matthew Woythaler; PSAT English – Fall 2020
Matthew Woythaler; PSAT English – Spring 2021

- 2.9 **RESOLVED:** that the Board of Education approves the following extra-curricular appointments for the 2020 – 2021 School Year, per the Carle Place Teachers' Association collective bargaining agreement:

Builders Club; Tara Tully
Chess Club (Game Club) Advisor; Michael Bello
Costume Design Advisor; Doreen Scardino
Culture Vultures Advisor; Cherie Gisondi
DECA; Stamatoula Foufas
Dramatics Club Advisor; Michael Limone
Dramatics Director; Michael Limone
Dramatics Producer; Michael Limone
English Honor Society Advisor; Samuel Plotkin
Ensemble Singers Advisor; Jessica Younker
Ensemble Singers Jr. Advisor; Jessica Younker
Environmental Club Co-Advisors; Patricia Ramsawak*/Marisa Martino*
FIRST Robotics Co-Advisors; Erik Tonner*/Steven Leffler*
Freshman Class Advisor; TBD
Gay Straight Alliance, Christa Klatsky
HS Chamber Orchestra; Richard Stein
HS Musical Choreographer; Joan Caliendo
HS Musical Chorus; Jessica Younker
HS Musical Director; Michael Limone
HS Musical Journal; Emily Ferreira
HS Musical Orchestra; Richard Stein
HS Musical Producer; Michael Limone
HS National Honor Society Advisor; Caryl Lorandini
HS Newspaper Advisor; Cherie Gisondi
Interact/SPARC Advisor; Hossy Habashzada
Italian Honor Society Co-Advisors; Diane Arata*/Jillian Kelly*

Jazz Band Advisor; Kevin Kavanagh
 Junior Class Advisor; Kelly Dass
 Key Club Advisor; Maddalena Buffalino
 Literary Magazine Advisor; Christa Klatsky
 MS Academic Team Co-Advisors; Patricia Ramsawak*/Jenna Iannone*
 MS Class Advisor; Tara Kennedy
 MS Jr. National Honor Society Co-Advisors; Lauren Palma*/Andrew Thiem*
 MS Musical Accompanist (alternate years); Jessica Younker
 MS Musical/Drama Director; Cherie Gisondi
 MS Newspaper Advisor; Jessica Albert
 MS Yearbook/ Web Club Advisor; Brittany Woznick
 Marching Band Director; Kevin Kavanagh
 Math Honor Society Advisor; Steven Leffler
 Math Team Co-Advisors; Tracey Myles*/Jamianne Pullan*
 Med Tech Club Co-Advisor; Lauren Palma*/Lorayne Feit*
 Mentoring Coordinator; Lorayne Feit
 Mock Trial Co-Advisor; Kevin Breslin
 Music Honor Society Advisor; Jessica Younker
 Outdoor Club Advisor; Tiffany Claeson
 S.A.D.D. Advisor; Lindsay Waskowitz
 S.O. Advisor; Jillian Kelly
 S.O. Central Treasurer; Caryl Lorandini
 Scenery Co-Advisors; Daniel Krause*/Jenique Nijboer*
 Senior Class Co-Advisor; Kevin Breslin*/Daryl Valdivia*
 Sophomore Class Co-Advisors; Michael Bello*/Daniel Krause*
 Spanish Honor Society Advisor; Rosa Perifimos
 Unity Club Advisor; Jeananne Sullivan
 Women's Choir; Jessica Younker
 Yearbook Advisor; Rosa Perifimos
 Yearbook Business Manager; Jillian Kelly

*These individuals are willing to work as a team.
 Each would receive an equal share of the contract salary.

- 2.10 **RESOLVED:** that the Board of Education approves payment to the following individuals for a completed curriculum project, as per teachers' contract:

Richard Stein; AP Music Theory; 30 hours

Note: The above-listed curriculum project was approved by the Board of Education on September 12, 2019.

Simone Giacalone; Drawing and Painting; 14 hours
 Daniel Krause; Drawing and Painting; 8 hours
 Jenique Nijboer; Drawing and Painting; 8 hours

Note: The above-listed curriculum project was approved by the Board of Education on September 12, 2019.

3. Budget Transfer

3.1 **RESOLVED:** that the Board of Education approves budget transfer 1990 totaling \$84,500.00 for the reason and between the budget codes as detailed below.

BT #	Date	Account	Detailed Description	From	To
1990	06/09/2020		To cover Medicare reimbursement greater than expected		
		A 9046.801-00	Health Insurance Program	84,500.00	
		A 9046.803-00	Medicare Reimbursement		84,500.00
				84,500.00	84,500.00

4. Use of Funds from Retirement Reserve

4.1 **RESOLVED:** that in accordance with §6-r(5) of General Municipal Law, the Board of Education hereby authorizes the expenditure of \$300,000 from the Retirement Contribution Reserve Fund.

CARLE PLACE UFSO ESTIMATED REVENUES 2019-2020 BUDGET				
REVENUE SOURCE	2017-2018 BUDGET	2018-2019 BUDGET	PROPOSED 2019-2020 BUDGET	% CHANGE
STATE/FEDERAL AID	\$ 4,610,000	\$ 4,610,000	\$ 4,870,000	5.64%
RETIREMENT RESERVE	\$ 300,000	\$ 300,000	\$ 300,000	0.00%
TRANSFER FROM DEBT SERVICE	\$ 880,000	\$ 99,548	\$ -	-100.00%
INTEREST ON INVESTMENTS	\$ 51,000	\$ 65,500	\$ 95,750	46.18%
PILOT PAYMENTS	\$ 1,535,946	\$ 1,602,976	\$ 1,503,243	-6.22%
OTHER MISCELLANEOUS INCOME <i>Tuition from other districts, rental of facilities, insurance recoveries, refund of prior year expenses, gifts and donations, AP/PSAT fees, driver's ed fees, Ashokan fees, lost items, camp fees, FOIL requests, etc.</i>	\$ 212,000	\$ 242,500	\$ 258,000	6.39%
TOTAL NON-TAX REVENUE	\$ 7,588,946	\$ 6,920,524	\$ 7,026,993	1.54%
PROPERTY TAXES/STAR AID	\$ 41,690,546	\$ 42,519,900	\$ 43,197,689	1.59%
TOTAL	\$ 49,279,492	\$ 49,440,424	\$ 50,224,682	1.59%

5. Reserve Funds Authorization

5.1 **RESOLVED:** that the Board of Education hereby reaffirms and/or establishes the following reserve accounts as prescribed under General Municipal Law and/or Education Law: Reserve for Retirement Contributions (ERS and TRS); Reserve for Insurance; Reserve for Employee Benefits and Accrued Liabilities; Reserve for Unemployment Insurance; Repair Reserve #3; Reserve for Capital Projects #3 and

Reserve for Capital Projects #4;

BE IT FURTHER RESOLVED: that the Board of Education authorizes the funding of these reserves for the fiscal year ended June 30, 2020 as follows: Reserve for Retirement Contributions - ERS not to exceed \$1,725,000; Reserve for Retirement Contributions - TRS not to exceed \$866,000; Reserve for Insurance not to exceed \$650,000; Reserve for Employee Benefits and Accrued Liabilities not to exceed \$2,300,000; Reserve for Unemployment Insurance not to exceed \$108,000; Repair Reserve #3 not to exceed \$506,000; Reserve for Capital Projects #3 not to exceed \$10,000,000 and Reserve for Capital Projects #4 not to exceed \$1,500,000. Final amounts to be placed in each reserve will be determined upon completion of the external audit.

6. Summer 2020 Transportation

- 6.1 **RESOLVED:** that the Board of Education authorizes the District to enter into transportation contracts, contract extensions and IMAs at the NYS approved CPI increase to the attached list of schools and with the attached list of contractors/school districts for 2020 summer transportation needs and authorizes the President of the Board of Education to execute the same as per the attached.

7. Claims Auditor - Nawrocki Smith Agreement

- 7.1 **RESOLVED:** that the Board of Education approves the attached agreement with Nawrocki Smith LLP, for claims audit services for the 2020-2021 school year, as per the attached, and authorizes the Board of Education President to execute same.

8. Affordable Care Act Consultant

- 8.1 **RESOLVED:** that the Board of Education approves the attached agreement with Seneca Consulting Group, Inc. for consulting services related to compliance with the Affordable Care Act from July 1, 2020 to June 30, 2021 and authorizes the Board of Education President to execute any required documents.

9. Adoption of Annual Comprehensive Student Attendance Policy

- 9.1 **RESOLVED:** that the Board of Education approves the adoption of the annual Comprehensive Student Attendance Policy for 2020 – 2021 school year as per the attached.

10. Addendum to the Superintendent's Contract

- 10.1 **RESOLVED:** that the Board of Education approves the Addendum to the Superintendent's Contract with Christine A. Finn for the 2020 – 2021 school year as per attached, and authorizes the Board of Education President to execute same.

11. Employee Benefits and Compensation Amendment Agreements

- 11.1 **RESOLVED:** that the Board of Education approves the amendment agreements for the Assistant Superintendent for Instruction and Personnel, Assistant Superintendent for Business, Assistant Superintendent for Special Education and Pupil Personnel Services and Executive Director of Instructional Technology named in Schedule "A" effective for the 2020 – 2021 school year as per the attached.

BE IT FURTHER RESOLVED: that the Board of Education authorizes the President of the Board of Education to sign the amendment agreements on behalf of the district.

ADJOURNMENT