

**CARLE PLACE UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
Cherry Lane School Library  
7:00 p.m. Thursday – December 11, 2014**

**Pledge: President Dennis**

**Prayer: Trustee Di Frisco**

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Ser. 13	Business Meeting	12/11/14
Ser. 12	Workshop Meeting	11/13/14

**AGENDA  
CALL TO ORDER**

**RECOGNITION:** Cherry Lane Reflections Awards for 2014 – 2015 entitled,  
*"The world would be a better place if..."*

**Presentation:** Board of Education Goal # 1 – Task C:  
Progress Report on Special Education Programs  
*Presented by Mrs. Eileen Fredericks*

1. Approve: Minutes of the Board of Education Meeting for:
  - 1.1 November 13, 2014

**COMMENTS:**

Board Members  
Superintendent  
Visitors

**Second Reading of:**

Policy # 6180	Staff-Student Relations (Fraternization)
Policy # 6562	Employment of Retired Persons

**CONSENT AGENDA ITEMS**

2. **Financial Reports**
  - 2.1 Treasurer's Report for October 2014
  - 2.2 General Fund Warrants  
Period of 11/01/14 to 11/30/14  
Warrants # 16 and 17 1,011,906.41
  - 2.3 Special Aid Fund Warrant # 10 82,789.14
  - 2.4 Cafeteria Fund Warrant # 4 13,185.98
  - 2.5 Capital Fund Warrant # 9 1,140,745.79
  - 2.6 Trust and Agency Fund Warrants # 9 and 10 69,842.48

2.7 Budget Status Report – All Funds

Revenue Status Report – All Funds  
Trial Balance – All Funds  
(Under Separate Cover)

3. Personnel

NAME	SERVICE AREA	STEP	EFF. DATE
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3.1 **RESOLVED:** that the Board of Education accepts the following administrative resignation:

Christine Finn	Assistant Superintendent for Instruction and Personnel District	12/31/14
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3.2 **RESOLVED:** that the Board of Education accepts the following non-instructional resignation:

Marijane Mansfield (Jane Funicello)	Teacher Aide part-time, substitute District	12/11/14
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3.3 **RESOLVED:** that the Board of Education approves the following instructional FMLA paid leaves of absence:

Katherine Downey	Special Education Teacher Rushmore Avenue	2/1/15 (through date to be determined)
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*Note: Ms. Downey will be using accrued sick leave to cover her absence.*

Tiffany Claeson	Physical Education/Health Teacher Middle School/High School	4/27/15 (through date to be determined)
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*Note: Ms. Claeson will be using accrued sick leave to cover her absence.*

Lauren Palma	Mathematics Teacher Middle School/High School	4/27/15 (through date to be determined)
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*Note: Ms. Palma will be using accrued sick leave to cover her absence.*

3.4 **RESOLVED:** that the Board of Education approves the following non-instructional FMLA paid leave of absence:

Anne (Nancy) Gillespie	Clerk part-time Middle School/High School	11/24/14–12/3/14
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*Note: Ms. Gillespie will be using accrued sick leave to cover her absence.*

3.5 **RESOLVED:** that the Board of Education approves the following non-instructional unpaid FMLA leave of absence:

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Anne (Nancy) Gillespie Clerk  
part-time  
Middle School/High School

12/4/14  
(through date to be determined)

### 3.6 **RESOLVED:** that the Board of Education approves the following instructional appointments:

Julie DePace	Special Education Teacher Leave Replacement Rushmore Avenue	per Teachers' contract	2/2/15 (through date to be determined)
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Christopher Verde	Physical Education/Health Teacher Leave Replacement Middle School/High School	per Teachers' contract	4/27/15 (through date to be determined)
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Kathleen Kimmons	Mathematics Teacher Leave Replacement Middle School/High School	per Teachers' contract	4/27/15 (through date to be determined)
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### **SUBSTITUTE TEACHERS 2014 - 2015**

Effective December 12, 2014, the following individuals have been recommended as substitute teachers for the 2014 - 2015 school year:

Jaime Carfora      Alana Leider

*Note: Required documentation and fingerprint clearance is on file for the above-listed individuals.*

### 3.7 **RESOLVED:** that the Board of Education approves the following non-instructional appointments:

Marie Gulisano	Teacher Aide part-time substitute District	per Teacher Aide contract	12/12/14
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Christina Turigiano	Teacher Aide part-time substitute District	per Teacher Aide contract	12/12/14
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***BE IT FURTHER RESOLVED*** that the above appointments are subject to and contingent upon approval by the Nassau County Civil Service Commission.

### 3.8 **RESOLVED:** that the Board of Education approves the following non-instructional change of status appointment:

Marijane Mansfield (Jane Funicello)	Teacher Aide/ Special Education Cherry Lane	per Teacher Aide contract	12/12/14
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### 3.9 **RESOLVED:** that the Board of Education approves an increase in hours for the following teacher aide:

Tara Love	Teacher Aide/ABA Aide Total 32.5 hrs/week Rushmore Avenue	per Teacher Aide Contract	12/12/14
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**3.10 RESOLVED:** that the Board of Education approves the following Before School English Language Arts (ELA) and Math Intervention Program appointments for the Rushmore Avenue School - Grades 3 – 6, as per teachers' contract (not to exceed 260 hours):

Edward Abdale	Teacher and/or Substitute Before School Intervention Program	per Teachers' contract	1/13/15 – 3/27/15
Colleen Ambroise	Teacher and/or Substitute Before School Intervention Program	per Teachers' contract	1/13/15 – 3/27/15
Julie DePace	Teacher and/or Substitute Before School Intervention Program	per Teachers' contract	1/13/15 – 3/27/15
Robin Green	Teacher and/or Substitute Before School Intervention Program	per Teachers' contract	1/13/15 – 3/27/15
Barbara Kellman	Teacher and/or Substitute Before School Intervention Program	per Teachers' contract	1/13/15 – 3/27/15
Raina Lasky	Teacher and/or Substitute Before School Intervention Program	per Teachers' contract	1/13/15 – 3/27/15
Bartholomew Mullin	Teacher and/or Substitute Before School Intervention Program	per Teachers' contract	1/13/15 – 3/27/15
Deborah Suss	Teacher and/or Substitute Before School Intervention Program	per Teachers' contract	1/13/15 – 3/27/15

## 4. Budget Transfer

**4.1 RESOLVED:** that the Board of Education approves a budget transfer in the amount of \$2,206.00 from A2250.150-20 (Salaries Handicap-RM) to A2250.150-10 (Salaries Handicap-CL), \$1,590.00 from A2251.150-10 (Inst. Salaries Autism-CL) to A2251-150-20 (Inst. Salaries Autism – RU), \$34,000.00 from A2250.164-20 (Sp. Ed. Aides – RM) to A2251.164-20 (Aides Autism- RM) and \$3,000.00 from A5510.150-90 (Trans. Cert. Salaries) to A2630.150-90 (Director of Computer Tech.) to reallocate salaries due to reassignment and modification as per the attached.

**5. Budget Revision**

- 5.1 RESOLVED:** that the Board of Education approves an increase in the 2014-2015 General Fund Revenue and Appropriation Budgets in the amount of \$3,200.00 for monies received for the Quinipiac bus trip as per the attached.

**6. Corrective Action Plans**

- 6.1 RESOLVED:** that the Board of Education accepts the internal audits reports covering Student Related Services and Procurement and Claims Processing and approves the respective corrective action plans for each, and authorizes the Board of Education President to execute same.
- 6.2 RESOLVED:** that the Board of Education approves the corrective action plan for the items raised in the management letter that resulted from our external audit for the period ended June 30, 2014 and authorizes the Board of Education President to execute same.

**7. Extra Classroom Resolution**

- 7.1 RESOLVED:** that the Board of Education approves the following extra classroom club for the 2014-2015 school year as follows: Leadership Club.

**8. Acceptance of Grant**

- 8.1 RESOLVED:** that the Board of Education approves the acceptance of a grant from the Carle Place Educational Foundation, Inc. in the amount of \$601.80 to the Cherry Lane School to pay for a 1341 ELMO TT-12-I Document Camera as per the attached.

**9. Veteran's Exemption – Real Property Tax Law § 458-a**

- 9.1 WHEREAS,** Chapter 518, section 458-a, subdivision 2, paragraph (d), subparagraph (i), of the Real Property Tax Law of the State of New York, allows the District to provide tax exemptions to certain qualified owners of qualified real property who are veterans, as defined by section 458-a, and

**WHEREAS,** it is in the best interest of the community to provide such relief to the veterans of our District, it is hereby

**RESOLVED,** that the Board of Education elects to participate in the exemptions of Real Property Tax Law section 458-a, subdivision 2, paragraphs (a), (b), and (c),

**AND IT IS FURTHER RESOLVED,** that the District adopts the statutory basic maximums as defined by Real Property Tax Law section 458-a, subdivision 2, paragraphs (a), (b), and (c) for its maximums for exemptions of Real Property Tax Law section 458-a, subdivision 2, paragraphs (a), (b), and (c).

- 9.2 WHEREAS**, paragraph (b) of subdivision 7 of section 458-a of the Real Property Tax Law of the State of New York allows the District to provide tax exemptions to "Gold Star Parents," as defined by section 458-a, who are owners of qualified real property in the District and such property is the primary residence of such Gold Star Parent, and

**WHEREAS**, it is in the best interest of the community to provide such relief to the Gold Star Parents residing in our District, it is hereby

**RESOLVED**, that the Board of Education elects to participate in the exemptions afforded to "Gold Star Parents" of Real Property Tax Law section 458-a, subdivision 7, paragraph (b),

**AND IT IS FURTHER RESOLVED**, that the District adopts the statutory basic maximums as defined by Real Property Tax Law section 458-a, subdivision 2, paragraphs (a) and (b) for its maximums for exemptions of Real Property Tax Law section 458-a, subdivision 2, paragraphs (a) and (b).

**10. IRC Section 125 Premium Only Plan Amendment**

- 10.1 WHEREAS**, Carle Place Union Free School District has previously determined on January 1, 1998, that it would be in the best interest of its employees to adopt a "Section 125 Premium Only Plan" allowing for pre-taxed medical benefit coverage, so called; be it known that a vote was taken, and all were in favor to amend and restate said Plan, herein.

**RESOLVED**, that Carle Place Union Free School District amend their so-called "Section 125 Premium Only Plan," all in accordance with the specifications annexed hereto; and be it known that the "Carle Place Union Free School District Premium Only Plan" Document was amended effective December 11, 2014.

**RESOLVED FURTHER**, that the School District undertake all actions necessary to implement and administer said amendments.

**RESOLVED FURTHER**, that the President of the Board of Education is authorized to execute and sign same.

**11. Health and Welfare Services Agreement**

- 11.1 RESOLVED**: that the Board of Education approves the health and welfare services agreement with Hempstead Union Free School District and the Carle Place Union Free School District from July 1, 2014 through June 30, 2015 as per attached, and authorizes the Board of Education President to execute same.

**12. Special Education Services Agreement**

- 12.1 RESOLVED:** that the Board of Education approves the special education services agreement with Jericho Union Free School District and the Carle Place Union Free School District from September 3, 2014 through June 26, 2015 as per attached, and authorizes the Board of Education President to execute same.

**13. Adoption of Policy # 6180**

- 13.1 RESOLVED:** that the Board of Education approves the adoption of the following policy which is attached:

Policy # 6180                      Staff-Student Relations (Fraternization)

**14. Adoption of Policy # 6562**

- 14.1 RESOLVED:** that the Board of Education approves the adoption of the following policy which is attached:

Policy # 6562                      Employment of Retired Persons

**15. Advisory Audit Committee to Assist the Board of Education**

- 15.1 RESOLVED:** that the Board of Education establishes an audit committee to assist the Board of Education in the oversight of both the internal and external audit functions. The requirement to create the audit committee was established by Education Law §2116-c. According to §2116(4), the role of an audit committee shall be advisory, and, pursuant to the Charter created by the Board of Education on file, any recommendations it provides to the Board shall not be substituted for any required review and acceptance by the Board of Education.

The following members are hereby appointed to the Advisory Audit Committee to serve a term of membership of one year, from December 13, 2014 through December 12, 2015:

John DiFrisco  
Michael Goings  
Lawrence F. Zaino, Jr.

**BE IT FURTHER RESOLVED** that any member of the Board of Education who is not a member of the audit committee, may attend any meetings of the audit committee as authorized by this resolution.

**16. Addendum to the Superintendent's Contract**

- 16.1 RESOLVED:** that the Board of Education approves the Addendum to the Superintendent's contract regarding his salary for the 2013/14 school year and the Board President is authorized to execute the same.

**17. Superintendent's Contract**

- 17.1 RESOLVED:** that the Board of Education approves the Superintendent's contract with David J. Flatley for the period July 1, 2014 through June 30, 2019 and the Board President is authorized to execute the same.

**18. Committee on Special Education**

- 18.1 RESOLVED:** that the Board of Education has arranged for appropriate programs and services commensurate with CPSE/CSE determination meetings held as follows:

MEETING DATE

10/30/2014

11/05/2014

11/06/2014

11/10/2014

11/12/2014

11/20/2014

11/21/2014

11/24/2014

11/26/2014

12/01/2014

**19. Committee on Pre-School Special Education**

- 19.1 RESOLVED:** that the Board of Education has arranged for appropriate programs and services commensurate with CPSE/CSE determination meetings held as follows:



MEETING DATE

11/10/2014

11/14/2014

11/21/2014

12/01/2014

**Comments**

**Adjournment**